



Geneva Public Library

Founded 1912

Board of Trustees Meeting Agenda Tuesday, September 29, 2020

1. Roll call of trustees.
2. Welcome and introduction of guests.
3. Open Meetings Act.
A current copy of the Open Meetings Act is posted in the Library and is also available at https://nitc.nebraska.gov/documents/statutes/nebraskaopenmeetingsact_current.pdf.
4. Disposition of minutes of the August 25, 2020 regular meeting.
5. Financial report and action on bills.
 - a. August 2020 City budget report.
 - b. September 2020 Library revenue and expense report.
6. Librarian's report.
 - a. Circulation and holdings report.
 - b. Librarian's narrative report.
7. Unfinished business; new business; or public presentation to, or discussion with, the Board.
8. Adjournment.
The next regular meeting will be Tuesday, October 27, 2020.

Geneva Public Library
Library Board Meeting
Tuesday, August 25, 2020

The Geneva Public Library Board met in the large meeting room of the library in open session at 5:32 p.m. abiding by the Nebraska Open Meeting Laws, (and practicing social distancing) with Deb Novak– president, presiding. Other members in attendance were Trustees Debbie Bullock, Sally Miller, Brandon Thompson, and Apryl Schwarz; and Sarah Johnson, Library Director.

The minutes of the July Board meeting had been emailed to members, and were also displayed for review. Brandon T. made a motion to accept, seconded by Sally M., and the minutes were approved with the following voting “aye”: Deb, Sally, Brandon, Apryl, and Debbie. No negative votes or abstentions.

The August bills were reviewed. After brief discussion, Apryl S. made a motion to pay the bills, Brandon T. seconded the motion, and the bills were approved with the following voting “aye”: Deb, Sally, Brandon, Apryl, and Debbie. No negative votes or abstentions.

Sarah presented the Librarian’s Report (see attached). There was a brief discussion of the Circulation and Holdings Report. Recently, 25 cake pans were donated to the library and are now available for use. The Board viewed pictures of the pans and commented that they would be a nice addition to the library.

Sarah discussed Programming. The Helen Waring Johnson program about Weldon Kees has been postponed until after May 2021. The library has hosted Maker Camps in August. Sarah presented final statistics for the Summer Reading Program.

Plans are underway to update the technology capability in the large meeting room in November.

Interviews are ongoing to replace Joseph, whose last day at the library will be September 18, 2020.

The board voted to adjourn the meeting at 6:56 p.m. after a motion by Sally M. and seconded by Apryl S., the following voting “aye”: Deb, Debbie, Brandon, Apryl, and Sally. There were no negative votes or abstentions.

The next meeting will be September 29, 2020.

Respectfully submitted,
Debbie Bullock
Secretary

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 11/2019

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
LIBRARY DEPARTMENT					
01.44.4000	PROPERTY TAX	.00	.00	.00	.00
01.44.4102	GRANT	.00	80,610.45	.00	80,610.45-
01.44.4206	STATE AID	.00	1,183.00	1,100.00	83.00-
01.44.4313	IN-LIEU-OF-TAX	.00	.00	.00	.00
01.44.4317	5% GROSS TAX	.00	.00	.00	.00
01.44.4400	FEES	100.56	2,158.77	4,200.00	2,041.23
01.44.4450	DONATIONS	103.60	5,076.74	5,000.00	76.74-
01.44.4550	MISCELLANEOUS	.00	.00	.00	.00
01.44.4603	RENTALS	.00	.00	.00	.00
01.44.4650	SECRET GARDENER REFUND	60.00	1,742.89	2,500.00	757.11
01.44.4800	TRANSFER IN	.00	.00	.00	.00
01.44.4900	BEGINNING CASH BAL-EST.	.00	.00	.00	.00
	TOTAL REVENUE	264.16	90,771.85	12,800.00	77,971.85-
	LIBRARY TOTAL	264.16	90,771.85	12,800.00	77,971.85-
01.44.5000	SALARIES-LIBRARY	7,865.57	90,781.84	85,300.00	5,481.84-
01.44.5001	FICA EXPENSE-LIBRARY	571.98	6,620.52	6,500.00	120.52-
01.44.5002	RETIREMENT-LIBRARY	154.47	3,597.73	7,000.00	3,402.27
01.44.5003	HEALTH & LIFE INS.-LIBRARY	.00	.00	.00	.00
01.44.5005	TRAINING & CONFERENCES	15.00	558.00	1,500.00	942.00
01.44.5101	OTHER LABOR	.00	104.50	300.00	195.50
01.44.5102	CLEANING SUPPLIES	436.11	883.23	1,000.00	116.77
01.44.5103	CLEANING CONTRACT	7.00	7.00	.00	7.00-
01.44.5112	GRANT EXPENSE	.00	103,175.00	.00	103,175.00-
01.44.5120	PUBLISHING	.00	38.75	300.00	261.25
01.44.5200	UTILITIES ELECTRIC	531.92	3,844.63	5,500.00	1,655.37
01.44.5201	UTILITIES GAS	100.20-	1,229.27	2,500.00	1,270.73
01.44.5202	UTILITIES PHONE	126.58	1,388.68	1,500.00	111.32
01.44.5203	UTILITIES GARBAGE	16.00	176.00	200.00	24.00
01.44.5205	UTILITIES INTERNET	56.00	626.56	700.00	73.44
01.44.5226	REPAIR-MAINT BLDG&STRUCTUR	315.22	8,209.32	40,000.00	31,790.68
01.44.5227	REPAIR-MAINT EQUIPMENT	.00	.00	.00	.00
01.44.5230	MAINT. AGREEMENT ELEV & SPRINK	.00	1,581.20	2,000.00	418.80
01.44.5232	COMPUTER MAINT AGREEMENT	132.00	3,183.55	3,000.00	183.55-
01.44.5240	FREIGHT	.00	14.03	.00	14.03-
01.44.5241	POSTAGE	19.82	507.23	.00	507.23-
01.44.5242	SECRET GARDEN	148.75	1,499.72	2,000.00	500.28
01.44.5250	MISCELLANEOUS	.00	586.44	2,000.00	1,413.56
01.44.5251	MEMORIAL DONATIONS	.00	1,080.49	500.00	580.49-
01.44.5253	REFUND	.00	.00	.00	.00
01.44.5500	SUPPLIES	.00	2,692.22	2,000.00	692.22-
01.44.5501	OFFICE SUPPLIES	238.48	1,892.75	3,000.00	1,107.25
01.44.5504	SUPPLIES BOOKS	1,227.10	12,770.97	14,000.00	1,229.03
01.44.5505	PROGRAMMING	100.33	1,907.32	2,000.00	92.68
01.44.5506	SUPPLIES (NONPRINT)	286.66	1,375.57	2,500.00	1,124.43
01.44.5507	FEES	.00	.00	.00	.00
01.44.5601	CAPITAL OUTLAY LAND	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 8/2020, FISCAL 11/2019

PCT OF FISCAL YTD 91.6%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
01.44.5602	CAPITAL OUTLAY BUILDINGS	.00	.00	10,000.00	10,000.00
01.44.5603	CAPITAL OUTLAY EQUIPMENT	.00	.00	7,000.00	7,000.00
01.44.5900	TRANSFER OUT	.00	.00	.00	.00
	TOTAL EXPENSES	12,148.79	250,332.52	202,300.00	48,032.52-
	LIBRARY TOTAL	12,148.79	250,332.52	202,300.00	48,032.52-
	GENERAL FUND TOTAL	11,884.63-	159,560.67-	189,500.00-	29,939.33-
	Report Total	11,884.63-	159,560.67-	189,500.00-	29,939.33-

GENERAL LEDGER HISTORY REPORT
FROM 8/2020 TO 8/2020

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 11/2019 TO 11/2019)		DEBITS	CREDITS	NET CHANGE
JOURNAL DATE PERIOD ACCT NO NAME			INVOICE NO CHECK NO REFERENCE				ENDING BAL
01.44.4400		FEEES				2,058.21	
RM8317 8/07/20 11/19		LIBRARY FEES		vinyl fees and		1.10	
RM8317 8/07/20 11/19		LIBRARY FEES		finer, ill fees		10.30	
RM8317 8/07/20 11/19		LIBRARY FEES		NEW NONRESIDENT		20.00	
RM8317 8/07/20 11/19		LIBRARY FEES		RENEWAL NONRESI		20.00	
RM8344 8/27/20 11/19		LIBRARY FEES		VINYL FEES AND		2.60	
RM8344 8/27/20 11/19		LIBRARY FEES		FINES, ILL FEES		26.56	
RM8344 8/27/20 11/19		LIBRARY FEES		NEW NONRESIDENT		20.00	

					.00	100.56	2,158.77
01.44.4450		DONATIONS				4,973.14	
RM8317 8/07/20 11/19		LIBR DONATIONS		DONATIONS GENER		18.80	
RM8344 8/27/20 11/19		LIBR DONATIONS		DONATIONS GENER		7.20	
RM8344 8/27/20 11/19		LIBR DONATIONS		DONATIONS MEETI		50.00	
RM8344 8/27/20 11/19		LIBR DONATIONS		DONATIONS THRIF		27.60	

					.00	103.60	5,076.74
01.44.4650		SECRET GARDENER REFUND				1,682.89	
RM8330 8/19/20 11/19		LIBRARY REFUND		LIBRARY REFUND		60.00	

					.00	60.00	1,742.89
REPORT TOTALS					=====		
TOTAL DEBITS / CREDITS					.00	264.16	

GENERAL LEDGER HISTORY REPORT
FROM 8/2020 TO 8/2020

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	11/2019 TO 11/2019)					NET CHANGE
JOURNAL DATE PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE	DEBITS	CREDITS	ENDING BAL	
01.44.5000		SALARIES-LIBRARY				82,916.27			
PR3389 8/10/20 11/19					PR DT: 8/08/20	4,033.91			
PR3394 8/24/20 11/19					PR DT: 8/22/20	3,831.66			

						7,865.57	.00	90,781.84	
01.44.5001		FICA EXPENSE-LIBRARY				6,048.54			
PR3389 8/10/20 11/19					PR DT: 8/08/20	293.73			
PR3394 8/24/20 11/19					PR DT: 8/22/20	278.25			

						571.98	.00	6,620.52	
01.44.5002		RETIREMENT-LIBRARY				3,443.26			
AP4845 8/18/20 11/19		152 AIG 130	6		LIBRARY EMPLOYE	34.39			
AP4845 8/18/20 11/19		3078 AMERITAS 58	2	42408	LIBRARY EMPLOYE	120.08			

						154.47	.00	3,597.73	
01.44.5005		TRAINING & CONFERENCES				543.00			
AP4855 8/31/20 11/19		3026 NE LIBRARY ASS 11	1	6052171	LIB TRAINING CO	15.00			

						15.00	.00	558.00	
01.44.5102		CLEANING SUPPLIES				447.12			
AP4845 8/18/20 11/19		705 GENEVA HOME CE 328	13	42445	LIB CLENAING SU	3.99			
AP4845 8/18/20 11/19		1390 MOMAR 38	1	42466	LIB CLENAING SU	232.20			
AP4845 8/18/20 11/19		1390 MOMAR 38	2	42466	LIB CLENAING SU	199.92			

						436.11	.00	883.23	
01.44.5103		CLEANING CONTRACT				.00			
AP4845 8/18/20 11/19		2689 DOLLAR GENERAL 20	3		LIB CLEANING SU	7.00			
AP4847 8/18/20 11/19		2689 DOLLAR GENERAL 55	3	42506	LIB CLEANING SU	7.00			
AP4848 8/18/20 11/19		2689 DOLLAR GENERAL 20	3		AP CHECK VOIDED	7.00-			

						7.00	.00	7.00	
01.44.5200		UTILITIES ELECTRIC				3,312.71			
AP4845 8/18/20 11/19		1408 NEBRASKA PUBLI 132	17	42475	1043 G STREET L	531.92			

						531.92	.00	3,844.63	
01.44.5201		UTILITIES GAS				1,329.47			
AP4845 8/18/20 11/19		208 BLACK HILLS EN 126	11	42416	LIBRARY 7729-94	20.40			
AP4848 8/18/20 11/19		321 CONSTELLATION 146	11		AP CHECK VOIDED	120.60-			

						100.20-	.00	1,229.27	
01.44.5202		UTILITIES PHONE				1,262.10			
AP4845 8/18/20 11/19		2380 WINDSTREAM 35	9	42503	LIBRARY	126.58			

GENERAL LEDGER HISTORY REPORT
FROM 8/2020 TO 8/2020

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	11/2019 TO 11/2019)					NET CHANGE
JOURNAL DATE PERIOD ACCT NO NAME			INVOICE NO	CHECK NO	REFERENCE	DEBITS	CREDITS	ENDING BAL	
01.44.5202		UTILITIES PHONE				1,262.10			

						126.58	.00	1,388.68	
01.44.5203		UTILITIES GARBAGE				160.00			
AP4845 8/18/20 11/19		280 BURTON ENTERPR 86	4	42419	LIBRARY	16.00			

						16.00	.00	176.00	
01.44.5205		UTILITIES INTERNET				570.56			
AP4845 8/18/20 11/19		761 GENEVA BROADBA 98	3	42441	LIBRARY INTERNE	56.00			

						56.00	.00	626.56	
01.44.5226		REPAIR-MAINT BLDG&STRUCTUR				7,894.10			
AP4845 8/18/20 11/19		3622 CLEAN PLUMBING 2	1	42426	LIB REPAIR MINT	280.23			
AP4855 8/31/20 11/19		2989 AMAZON.COM 123	1	6052156	LIB BLDG MAINT	34.99			

						315.22	.00	8,209.32	
01.44.5232		COMPUTER MAINT AGREEMENT				3,051.55			
AP4845 8/18/20 11/19		1467 NEBRASKA LIBRA 16	1	42471	LIB COMPUTER CO	132.00			

						132.00	.00	3,183.55	
01.44.5241		POSTAGE				487.41			
AP4839 8/17/20 11/19		2106 U S POSTMASTER 234	1	6052147	LIB POSTAGE	7.32			
AP4855 8/31/20 11/19		2106 U S POSTMASTER 261	1	6052175	LIB POSTAGE	3.16			
AP4857 8/31/20 11/19		2106 U S POSTMASTER 262	1	6052178	LIB POSTAGE	9.34			

						19.82	.00	507.23	
01.44.5242		SECRET GARDEN				1,350.97			
AP4845 8/18/20 11/19		1416 NOEL LAWN CARE 10	1	42479	SECRET GARDEN	99.75			
AP4845 8/18/20 11/19		3194 TAYLOR LAWN SP 20	4	42494	LIB SECRET GARD	49.00			

						148.75	.00	1,499.72	
01.44.5501		OFFICE SUPPLIES				1,654.27			
AP4845 8/18/20 11/19		705 GENEVA HOME CE 328	14	42445	LIB OFFICE SUPP	15.99			
AP4855 8/31/20 11/19		3437 QUILL CORPORAT 5	1	6052173	LIB OFFICE SUPP	222.49			

						238.48	.00	1,892.75	
01.44.5504		SUPPLIES BOOKS				11,543.87			
AP4845 8/18/20 11/19		348 CENTER POINT L 7	1	42424	LIB BOOK SUPPLI	27.71			
AP4845 8/18/20 11/19		1100 JUNIOR LIBRARY 12	1	42455	LIB SUPPLIES BO	423.80			
AP4855 8/31/20 11/19		2989 AMAZON.COM 123	2	6052156	LIB PRINTED MAT	775.59			

						1,227.10	.00	12,770.97	
01.44.5505		PROGRAMMING				1,806.99			
AP4839 8/17/20 11/19		3026 NE LIBRARY ASS 10	1	6052143	NLA ANNUAL MEMB	60.00			
AP4848 8/18/20 11/19		2689 DOLLAR GENERAL 54	2		AP CHECK VOIDED	13.50-			

GENERAL LEDGER HISTORY REPORT
FROM 8/2020 TO 8/2020

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 11/2019 TO 11/2019)			DEBITS	CREDITS	NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO NAME	INVOICE NO	CHECK NO	REFERENCE			ENDING BAL
01.44.5505		PROGRAMMING				1,806.99		
AP4855	8/31/20 11/19	2989 AMAZON.COM	123	3	6052156 LIB PROGRAMMING	53.83		

						100.33	.00	1,907.32
01.44.5506		SUPPLIES (NONPRINT)				1,088.91		
AP4845	8/18/20 11/19	1347 MIDWEST TAPE	12	1	42465 LIB NONPRINT SU	84.97		
AP4855	8/31/20 11/19	2989 AMAZON.COM	123	4	6052156 LIB NONPRINT MA	191.73		
AP4855	8/31/20 11/19	2309 WALMART	79	1	6052177 LIB NON PRINT S	9.96		

						286.66	.00	1,375.57
REPORT TOTALS						=====		
TOTAL DEBITS / CREDITS						12,148.79	.00	

**Geneva Public Library
September 2020 Revenue/Expense Report**

Revenue from August 6, 2020 through September 17, 2020	Subtotal	Total
Income: Fees		
Faxing, fines, other fees	\$113.39	
Membership fees	\$40.00	
Total Fee Income		\$153.39
Income: Donations/Grants		
General donations	\$33.15	
Wynona Lechtenberger memorial	\$30.00	
Meeting room use	\$80.00	
ThriftBooks income	\$27.60	
Total Donation/Grant Income		\$170.75
Expenses from August 16, 2020 through September 15, 2020	Subtotal	Total
Invoices to pay		
Black Hills Energy (Aug 27 invoice)	\$20.40	
GHC (toilet auger)	\$24.99	
GHC (pvc cutter)	\$22.99	
GHC (furnace filter)	\$7.99	
Glenwood (Sept invoice)	\$56.00	
Nebraska Library Assn (PLTS dues)	\$15.00	
NPPD (Sept invoice)	\$535.74	
Nebraska Signal (clerk ad x2 weeks)	\$35.00	
Quill (Brother toner)	\$222.49	
Quill (HP toner)	\$322.01	
Quill (Brother drums)	\$114.37	
Windstream (\$126.58 past due, \$125.59 current due)	\$252.17	
Total invoiced expenses		\$1,629.15

continued on reverse

**Geneva Public Library
September 2020 Revenue/Expense Report**

Expenses from August 16, 2020 through September 15, 2020	Subtotal	Total
Heartland Bank Credit Card		
2020-08-18 USPS	\$9.34	
2020-08-25 USPS	\$3.16	
2020-09-15 USPS	\$5.16	
2020-09-17 Amazon	\$1,506.66	
Total credit card expenses		\$1,524.32
 Dollar General Credit Card		
2020-08-28 cleaning supplies	\$5.40	
Total charged expenses		\$5.40

As required by Nebraska Statute 51.209, the Geneva Public Library Board requests, with this voucher, the above expenses be paid by the City of Geneva.

Library Board President

Date

Library Board Secretary

Date

Date filed with the City Clerk/Treasurer

Geneva Public Library
August 16, 2020 through September 15, 2020

Physical Holdings & Circulation Report

Material Type	Added Holdings	Deleted Holdings	Total # of Holdings	% of Holdings	Checkouts this Period
[Unassigned]					
Adult Fiction	34	1	5,456	23.34%	274
Adult Nonfiction	13	3	2,221	9.50%	62
Audiobooks	18		661	2.83%	9
VHS			255	1.09%	1
DVD	23		3,635	15.55%	291
Easy	5	1	2,179	9.32%	286
Juv Fiction	4		1,886	8.07%	90
Juv Nonfiction		10	1,397	5.98%	77
Large Print	3	22	537	2.30%	37
Biography	3		500	2.14%	20
YA Fiction	5		547	2.34%	34
YA Nonfiction			6	0.03%	
YA Audiobooks			9	0.04%	
Christian Fiction	96		1,063	4.55%	174
Serial Publication	6		1,131	4.84%	26
Music CD			324	1.39%	
Puzzle/Game			3	0.01%	2
[Keys]			20	0.09%	15
Reference				0.00%	
Juv Audiobooks			38	0.16%	2
[Use Records]			11	0.05%	168
Yearbooks	1		109	0.47%	
First Reader - Level 0			34	0.15%	8
First Reader - Level 1	8		149	0.64%	24
First Reader - Level 2		1	99	0.42%	31
First Reader - Level 3			43	0.18%	6
First Reader - Level 4			30	0.13%	1
Genealogy	5	2	878	3.76%	
Rotating Collection/On-the-fly			3	0.01%	51
Junior Graphic Novels	5	2	88	0.38%	31
YA Graphic Novels			15	0.06%	
Summer Reading Activity Kits			27	0.12%	20
Cake Pans			25	0.11%	
Total	229	42	23,379	100%	1,740
compared to last month	67%	-82%	1%		-11%
compared to last year	152%	-96%	-3%		5%

(continued)

Geneva Public Library
August 16, 2020 through September 15, 2020

OverDrive Holdings & Circulation Report

Material Type			Total # of Titles	% of Titles	Checkouts this Period
ebooks			31,169	65%	506
audiobooks			16,567	35%	175
Total			47,736		681

ebooks compared to last month 57%
ebooks compared to last year 10%

audiobooks compared to last month 93%
audiobooks compared to last year 99%

**Geneva Public Library
Librarian's Report
September 2020**

Library Closure

Since July 6, the library has been open to public access with a maximum occupancy of 25 people. Staff have been fulfilling curbside delivery requests and home delivery. The average door counts are as follows:

	Average daily # of patrons at or through the door	Average daily # of patrons calling, texting, or emailing	Average daily # of computer users
March, April, May (curbside delivery only)	6	9	n/a
June (curbside, delivery, appts)	11	11	n/a
July 6-August 1 (full access, curbside, delivery)	28	6	5
August 2-September 5 (full access, curbside, delivery)	34	5	7
September 6-September 26 (full access, curbside, delivery)	43	3	13

There have been no home delivery requests in the last four weeks. Book deliveries to Heritage Crossings have continued every two weeks, with the staff at Heritage managing the book circulation.

Library materials continue to be held in a seven day quarantine before staff check them in.

After Wednesday, September 23, computer procedures returned to pre-pandemic management, simply because the number of kids in the library afterschool was otherwise unmanageable.

Staff continue to spray disinfectant and wipe down high touch surfaces between patrons, and wearing masks outside the staff room. We continue to offer hand sanitizer at both entrances, and encourage (but not require) patrons to wear masks that cover both their nose and mouth. We are not doing any additional cleaning or disinfecting in the meeting rooms, restrooms, or drinking fountains.

Programming

We have had two semi-private 3D printing classes in the last four weeks, with a family from Geneva hosting their grandchildren. There were four in attendance at the first class and another four at the second class. We have had three occasions where staff have given impromptu vinyl cutter instructions and training, teaching a total of three adults and one child how to use the equipment.

On September 22, Sarah presented to the Fillmore County Board of Supervisors, updating a total of nine people on the current status of the county-wide newspaper database and the availability of digitized *The Fillmore County Story* book.

Building & Grounds

Charles Chapman has finished his gardener duties for the summer.

The red bud tree and one of the lilacs along the a/c fence both suddenly died in September. The walking stick/contorted filbert has a couple dead branches as well. After sharing photos and discussing through email, Todd Faller visited the library on September 29 to evaluate. He then returned on September 30 and replaced the red bud as well as the hosta immediately below the Mason's cornerstone on the addition. He could not identify anything particular that damaged the trees/shrubs or any particular reason they died.

The Secret Garden Committee will be meeting Monday, October 5 to plan the fall clean up dates.

The north entrance is seeing use. Approximately twice a week, people enter through that door, and the majority of people using that entrance are not from Geneva.

Newspaper Database Statistics

Date	Total Users (New Users)	Number of Sessions	Number of Page Views	Average Session Duration
Feb 2020	105 (105)	268	9,546	50 min
Mar 2020	101 (78)	341	12,984	1 hour
Apr 2020	141 (114)	356	15,729	1 hour
May 2020	107 (81)	312	17,012	1.5 hours
June 2020	107 (84)	295	12,996	1.25 hours
July 2020	129 (102)	361	19,177	1.75 hours
Aug 2020	160 (128)	417	17,518	1 hour

We have digitized the 1960 through 2000 Geneva High School yearbooks, with the exception of 1969 and 1973 which we do not have a copy of. Fairmont digitized their high school yearbooks a few years ago, and combined, we have approximately 10,000 pages. We are waiting on a quote from Advantage Preservation to find out how much it would cost to add the yearbooks to the newspaper database.

Staff

Annette "Cherie" Compton started working at the library on September 21, as Joseph Chapman's replacement. After a week on the job, she fits in well, and caught on very quickly to shelving books, and checking materials in and out to patrons. We are excited to have her!

Respectfully submitted,
Sarah Johnson