



Geneva Public Library

Founded 1912

Board of Trustees Meeting Agenda Tuesday, July 27, 2021

1. Roll call of trustees.
2. Welcome and introduction of guests.
3. Open Meetings Act.
4. Disposition of minutes of the June 29, 2021 regular meeting.
5. Financial report and action on bills.
 - a. June 2021 City budget report.
 - b. July 2021 Library revenue and expense report.
6. Librarian's report.
 - a. Circulation and holdings report.
 - b. Librarian's narrative report.
7. Unfinished business; new business; or public presentation to, or discussion with, the Board.
8. Adjournment.

The next regular meeting will be Tuesday, August 31, 2021.

Geneva Public Library
Board of Trustees Meeting
Tuesday, June 29, 2021

The Geneva Public Library Board of Trustees met in open session at 5:30 p.m. in the Library's Large Meeting Room, abiding by the Nebraska Open Meeting Laws. The meeting was preceded by the advanced notice thereof at three locations, being the three banks in Geneva.

The meeting was called to order by Deb Novak, President. Other members in attendance answering the roll call were: Debbie Bullock, Karen Schotsch, Sally Miller and Brandon Thompson. Sarah Johnson, Librarian, was also in attendance.

The minutes of the April 27, 2021 Board meeting had been sent to members via email and were approved by the Board after a motion to accept was made by Bullock and seconded by Miller. All Board members voted to approve.

The June bills were reviewed. Thompson made a motion to pay the bills and Bullock seconded. All Board members voted to approve.

Sarah Johnson presented the Librarian's Report. Sarah also reported:

- Summer reading is up.
- There are 200 new kid videos now available in OverDrive.
- Staff have separated Pre-K DVDs and moved this collection next to the picture books.

There was a discussion on where to put a new bench which has been donated. It was suggested that it be located near the bandstand at the City park.

More discussion was had regarding overdue book fines. Several members watched videos from other libraries across the country to get opinions on the benefits of going fine-free. Some discussion items included eliminating fines entirely, but continuing to charge patrons for missing books/videos; adding a restriction to accounts of patrons who always return books/videos late. Discussion to possibly change new books to be due in 1 week to keep book circulating. Sarah mentioned that going fine free will help middle schoolers: they can't access certain library software they need for homework if they have overdue fines. Sarah explained that the library charges on accounts from the previous Integrated Library computer System (which were accrued before October 1, 2010) did not transfer any detailed information about the fine to the current system -- so it is impossible to explain or verify what materials were overdue or missing altogether. Bullock made a motion to get rid of fines before 2010 for the above mentioned reason. Miller seconded. All board members voted to approve.

The meeting was adjourned at 6:30 p.m. and the Board adjourned. The next regular Board of Trustees meeting will be Tuesday, July 27, 2021.

Submitted by Karen Schotsch

REVENUE & EXPENSE REPORT
CALENDAR 6/2021, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
LIBRARY DEPARTMENT					
01.44.4000	PROPERTY TAX	.00	.00	.00	.00
01.44.4102	GRANT	.00	30,107.52	.00	30,107.52-
01.44.4103	LIBRARY MEMORIAL REVENUE	.00	150.00	.00	150.00-
01.44.4206	STATE AID	.00	.00	1,100.00	1,100.00
01.44.4313	IN-LIEU-OF-TAX	.00	.00	.00	.00
01.44.4317	5% GROSS TAX	.00	.00	.00	.00
01.44.4400	FEES	332.18	1,955.85	4,000.00	2,044.15
01.44.4450	DONATIONS	109.84	2,068.42	5,000.00	2,931.58
01.44.4550	MISCELLANEOUS	.00	.00	.00	.00
01.44.4650	SECRET GARDENER REFUND	.00	73.05	2,500.00	2,426.95
01.44.4800	TRANSFER IN	.00	.00	.00	.00
01.44.4900	BEGINNING CASH BAL-EST.	.00	.00	.00	.00
	TOTAL REVENUE	442.02	34,354.84	12,600.00	21,754.84-
	LIBRARY TOTAL	442.02	34,354.84	12,600.00	21,754.84-
01.44.5000	SALARIES-LIBRARY	12,036.40	75,793.19	99,500.00	23,706.81
01.44.5001	FICA EXPENSE-LIBRARY	888.91	5,518.56	7,000.00	1,481.44
01.44.5002	RETIREMENT-LIBRARY	821.55	4,537.39	9,000.00	4,462.61
01.44.5005	TRAINING & CONFERENCES	.00	106.00	1,000.00	894.00
01.44.5008	EMP HEALTH INS LIBRARY	1,408.50	12,244.38	20,000.00	7,755.62
01.44.5101	OTHER LABOR	55.00	165.00	150.00	15.00-
01.44.5102	CLEANING SUPPLIES	65.30	751.33	1,000.00	248.67
01.44.5103	CLEANING CONTRACT	.00	.00	.00	.00
01.44.5112	GRANT EXPENSE	.00	30,107.52	.00	30,107.52-
01.44.5120	PUBLISHING	18.00	369.00	200.00	169.00-
01.44.5200	UTILITIES ELECTRIC	415.17	2,994.42	5,500.00	2,505.58
01.44.5201	UTILITIES GAS	47.97	2,059.12	2,000.00	59.12-
01.44.5202	UTILITIES PHONE	134.02	1,172.63	1,500.00	327.37
01.44.5203	UTILITIES GARBAGE	16.00	144.00	200.00	56.00
01.44.5205	UTILITIES INTERNET	56.00	504.00	700.00	196.00
01.44.5226	REPAIR-MAINT BLDG&STRUCTUR	235.29	2,199.44	20,000.00	17,800.56
01.44.5227	REPAIR-MAINT EQUIPMENT	.00	47.98	.00	47.98-
01.44.5230	MAINT. AGREEMENT ELEV & SPRINK	295.00	1,554.20	2,000.00	445.80
01.44.5232	COMPUTER MAINT AGREEMENT	48.51	2,570.25	3,000.00	429.75
01.44.5241	POSTAGE	.00	10.52-	.00	10.52
01.44.5242	SECRET GARDEN	99.75	1,690.44	2,000.00	309.56
01.44.5250	MISCELLANEOUS	.00	419.86	1,000.00	580.14
01.44.5251	MEMORIAL DONATIONS	.00	.00	.00	.00
01.44.5253	REFUND	.00	.00	.00	.00
01.44.5500	SUPPLIES	.00	1,138.11	2,000.00	861.89
01.44.5501	OFFICE SUPPLIES	131.77	2,124.66	3,000.00	875.34
01.44.5504	SUPPLIES BOOKS	2,453.86	13,542.77	14,000.00	457.23
01.44.5505	PROGRAMMING	201.11	834.39	2,000.00	1,165.61
01.44.5506	SUPPLIES (NONPRINT)	161.72	778.89	2,500.00	1,721.11
01.44.5507	FEES	.00	653.57	.00	653.57-
01.44.5601	CAPITAL OUTLAY LAND	.00	.00	.00	.00
01.44.5602	CAPITAL OUTLAY BUILDINGS	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 6/2021, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
01.44.5603	CAPITAL OUTLAY EQUIPMENT	.00	.00	7,000.00	7,000.00
01.44.5900	TRANSFER OUT	.00	.00	.00	.00
	TOTAL EXPENSES	19,589.83	164,010.58	206,250.00	42,239.42
	LIBRARY TOTAL	19,589.83	164,010.58	206,250.00	42,239.42
	GENERAL FUND TOTAL	19,147.81-	129,655.74-	193,650.00-	63,994.26-
	Report Total	19,147.81-	129,655.74-	193,650.00-	63,994.26-

GENERAL LEDGER HISTORY REPORT
FROM 6/2021 TO 6/2021

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	9/2020 TO	9/2020)			NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO	INVOICE NO	CHECK NO	REFERENCE	DEBITS	CREDITS	ENDING BAL
01.44.4400		FEEES					1,623.67	
RM8741	6/08/21	9/20	LIBRARY FEES		FAXING FEES		1.00	
RM8741	6/08/21	9/20	LIBRARY FEES		LAMINATING FEES		5.00	
RM8741	6/08/21	9/20	LIBRARY FEES		VINYL OR 3D PRI		32.20	
RM8741	6/08/21	9/20	LIBRARY FEES		OVERDUE FINEW,		52.50	
RM8741	6/08/21	9/20	LIBRARY FEES		RENEWAL NONRESI		40.00	
RM8752	6/15/21	9/20	LIBRARY FEES		FAXING FEES		23.00	
RM8752	6/15/21	9/20	LIBRARY FEES		VINYL OR 3D PRI		3.10	
RM8752	6/15/21	9/20	LIBRARY FEES		OVERDUE FINES,		70.06	
RM8752	6/15/21	9/20	LIBRARY FEES		NEW NON RESIDEN		20.00	
RM8775	6/29/21	9/20	LIBRARY FEES		FAXING FEES		1.00	
RM8775	6/29/21	9/20	LIBRARY FEES		INYL OR 3D PRIN		6.30	
RM8775	6/29/21	9/20	LIBRARY FEES		OVERDUES FINES,		78.02	

						.00	332.18	1,955.85
01.44.4450		DONATIONS					1,958.58	
RM8741	6/08/21	9/20	LIBR DONATIONS		GENERAL DONATIO		22.84	
RM8752	6/15/21	9/20	LIBR DONATIONS		GENERAL DONATIO		73.72	
RM8775	6/29/21	9/20	LIBR DONATIONS		GENERAL DONATIO		13.28	

						.00	109.84	2,068.42
REPORT TOTALS						=====		
TOTAL DEBITS / CREDITS						.00	442.02	

GENERAL LEDGER HISTORY REPORT
FROM 6/2021 TO 6/2021

ACCOUNT NUMBER	JOURNAL DATE	JOB/PO PERIOD	ACCOUNT ACCT NO	TITLE NAME	(FISCAL INVOICE NO	9/2020 TO CHECK NO	9/2020) REFERENCE	DEBITS	CREDITS	NET CHANGE ENDING BAL
01.44.5000				SALARIES-LIBRARY				63,756.79		
PR3504	6/01/21	9/20					PR DT: 5/29/21	3,992.64		
PR3509	6/14/21	9/20					PR DT: 6/12/21	4,061.75		
PR3515	6/28/21	9/20					PR DT: 6/26/21	3,982.01		

								12,036.40	.00	75,793.19
01.44.5001				FICA EXPENSE-LIBRARY				4,629.65		
PR3504	6/01/21	9/20					PR DT: 5/29/21	289.50		
PR3509	6/14/21	9/20					PR DT: 6/12/21	294.79		
PR3515	6/28/21	9/20					PR DT: 6/26/21	304.62		

								888.91	.00	5,518.56
01.44.5002				RETIREMENT-LIBRARY				3,715.84		
AP5106	6/22/21	9/20	152	AIG	141	7	LIBRARY EMPLOYE	163.23		
AP5106	6/22/21	9/20	3078	AMERITAS	70	2	43540 LIBRARY EMPLOYE	658.32		

								821.55	.00	4,537.39
01.44.5008				EMP HEALTH INS LIBRARY				10,835.88		
AP5106	6/22/21	9/20	2663	BLUE CROSS BLU 30		7	43551 LIB EMPLOYEE CO	1,408.50		

								1,408.50	.00	12,244.38
01.44.5101				OTHER LABOR				110.00		
AP5106	6/22/21	9/20	245	BI-VERSAL PEST 53		2	43548 LIBRARY PEST CO	55.00		

								55.00	.00	165.00
01.44.5102				CLEANING SUPPLIES				686.03		
AP5106	6/22/21	9/20	2689	DOLLAR GENERAL 48		11	43565 LIB PAPER CLEAN	65.30		

								65.30	.00	751.33
01.44.5120				PUBLISHING				351.00		
AP5106	6/22/21	9/20	1400	NEBRASKA SIGNA 157		7	43609 CEMETERY ADS	18.00		

								18.00	.00	369.00
01.44.5200				UTILITIES ELECTRIC				2,579.25		
AP5106	6/22/21	9/20	1408	NEBRASKA PUBLI 144		18	43608 1043 G STREET L	415.17		

								415.17	.00	2,994.42
01.44.5201				UTILITIES GAS				2,011.15		
AP5106	6/22/21	9/20	208	BLACK HILLS EN 137		12	43550 LIBRARY 7729-94	38.96		
AP5106	6/22/21	9/20	321	CONSTELLATION 130		10	43560 LIBRARY RG-2477	9.01		

								47.97	.00	2,059.12
01.44.5202				UTILITIES PHONE				1,038.61		
AP5106	6/22/21	9/20	2380	WINDSTREAM	174	8	43631 LIBRARY	134.02		

GENERAL LEDGER HISTORY REPORT
FROM 6/2021 TO 6/2021

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	9/2020 TO	9/2020)		DEBITS	CREDITS	NET CHANGE
JOURNAL DATE PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE				ENDING BAL
01.44.5202		UTILITIES PHONE					1,038.61		

							134.02	.00	1,172.63
01.44.5203		UTILITIES GARBAGE					128.00		
AP5106 6/22/21 9/20		280 BURTON ENTERPR 96	4	43552	LIBRARY GARBAGE		16.00		

							16.00	.00	144.00
01.44.5205		UTILITIES INTERNET					448.00		
AP5106 6/22/21 9/20		761 GENEVA BROADBA 111	3	43576	LIBRARY INTERNE		56.00		

							56.00	.00	504.00
01.44.5226		REPAIR-MAINT BLDG&STRUCTUR					1,964.15		
AP5090 6/21/21 9/20		2989 AMAZON.COM 347	1	6052819	LIB BLDG SUPPLI		2.79		
AP5106 6/22/21 9/20		2864 34 ELECTRIC 51	2	43535	LIB BASEMENT LI		162.50		
AP5106 6/22/21 9/20		3139 REINBOTH PLUMB 45	2	43617	LIB STOOL		70.00		

							235.29	.00	2,199.44
01.44.5230		MAINT. AGREEMENT ELEV & SPRINK					1,259.20		
AP5106 6/22/21 9/20		1428 NE FIRE SPRINK 9	1	43602	LIB ANNUAL FIRE		295.00		

							295.00	.00	1,554.20
01.44.5232		COMPUTER MAINT AGREEMENT					2,521.74		
AP5090 6/21/21 9/20		2989 AMAZON.COM 347	2	6052819	LIB COMPUTER SU		48.51		

							48.51	.00	2,570.25
01.44.5242		SECRET GARDEN					1,590.69		
AP5106 6/22/21 9/20		1416 NOEL LAWN CARE 19	1	43611	LIBRARY SECRET		99.75		

							99.75	.00	1,690.44
01.44.5501		OFFICE SUPPLIES					1,992.89		
AP5090 6/21/21 9/20		3437 QUILL CORPORAT 19	1	6052839	LIB COPY PAPER,		60.82		
AP5106 6/22/21 9/20		501 EAKES OFFICE P 340	1	43567	LIBRARY COPIER		55.00		
AP5106 6/22/21 9/20		705 GENEVA HOME CE 487	2	43581	LIB OFFICE SUPP		3.95		
AP5106 6/22/21 9/20		3827 NORTH PRINTING 1	1	43612	LIB OFFICE SUPP		12.00		

							131.77	.00	2,124.66
01.44.5504		SUPPLIES BOOKS					11,088.91		
AP5090 6/21/21 9/20		2989 AMAZON.COM 347	3	6052819	LIB PRINT MATER		227.38		
AP5090 6/21/21 9/20		3748 BAKER AND TAYL 15	1	6052824	LIB PRINT MATER		1,116.54		
AP5090 6/21/21 9/20		1240 LINCOLN JOURNA 25	1	6052827	LIB NEWSPAPER S		573.00		
AP5106 6/22/21 9/20		348 CENTER POINT L 19	1	43557	LIB SUPPLIES BO		51.04		
AP5106 6/22/21 9/20		348 CENTER POINT L 19	2	43557	LIB SUPPLIES BO		25.87		
AP5106 6/22/21 9/20		3207 GALE/CENGAGE L 24	1	43575	LIB BOOKS		24.79		
AP5106 6/22/21 9/20		3207 GALE/CENGAGE L 24	2	43575	LIB BOOKS		24.79		
AP5106 6/22/21 9/20		3207 GALE/CENGAGE L 24	3	43575	LIB BOOKS		51.50		
AP5123 6/30/21 9/20		3748 BAKER AND TAYL 17	1	6052908	LIB SUPPLIES BO		358.95		

GENERAL LEDGER HISTORY REPORT
FROM 6/2021 TO 6/2021

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	9/2020 TO	9/2020)		DEBITS	CREDITS	NET CHANGE	
JOURNAL DATE	PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE			ENDING BAL	
01.44.5504		SUPPLIES BOOKS					11,088.91			

							2,453.86	.00	13,542.77	
01.44.5505		PROGRAMMING					633.28			
AP5090	6/21/21	9/20	2989 AMAZON.COM	347	5	6052819 LIB PROGRAMMING	201.11			

							201.11	.00	834.39	
01.44.5506		SUPPLIES (NONPRINT)					617.17			
AP5090	6/21/21	9/20	2989 AMAZON.COM	347	4	6052819 LIB NONPRINT MA	20.57			
AP5106	6/22/21	9/20	2994 JOHNSON, SARAH	28	1	43594 LIB BOOKS REIMB	82.07			
AP5123	6/30/21	9/20	3748 BAKER AND TAYL	16	1	6052907 LIB NONPRINT SU	59.08			

							161.72	.00	778.89	
REPORT TOTALS							=====			
							19,589.83	.00		
TOTAL DEBITS / CREDITS										

**Geneva Public Library
July 2021 Revenue/Expense Report**

Revenue from June 16, 2021 through July 15, 2021	Subtotal	Total
Faxing fees	\$11.00	
Laminating fees	\$0.00	
Vinyl or 3D Printing fees and donations	\$8.70	
Overdue fines, ILL fees, Replacement costs	\$107.12	
New Nonresident fee	\$0.00	
Renewal Nonresident fee	\$20.00	
Renewal Township fee	\$0.00	
General donations	\$34.62	
Meeting Room donations	\$0.00	
ThriftBooks donations	\$0.00	
Book Sale donations	\$0.00	
Grant revenue	\$0.00	
Memorial revenue	\$0.00	
Total income		\$181.44

Expenses from June 16, 2021 through July 15, 2021	Subtotal	Total
Invoices to pay		
Black Hills Energy (June invoice)	-\$19.83	
Cengage/Thorndike Large Print (Inv 74663043)	\$123.95	
Center Point Large Print (Inv 1864880)	\$108.95	
Eakes (Invoice 8279487-0)	\$44.96	
Geneva Home Center (lightbulbs)	\$34.99	
Glenwood (July invoice)	\$56.00	
Guideposts	\$115.62	
Kinetic (June invoice)	\$129.13	
The Library Store (DVD cases)	\$126.83	
Nebraska Life (1 year renewal)	\$24.00	
Nebraska Library Commission (CAT Express renewal)	\$134.00	
NPPD (July invoice)	\$650.20	
Noel Lawn Care	\$99.75	
Sarah Johnson (reimbursement)	\$14.84	
Taylor Lawn Sprinkler	\$1,438.30	
Rotary (3Q2021 dues)	\$159.00	
Total invoiced expenses		\$3,240.69

Continued on reverse side.

**Geneva Public Library
July 2021 Revenue/Expense Report**

Expenses from June 16, 2021 through July 20, 2021	Subtotal	Total
Heartland Bank Credit Card		
2021-06-10 USPS	\$17.99	
2021-06-17 USPS	\$4.57	
2021-06-30 Baker & Taylor	\$358.95	
2021-06-30 Baker & Taylor	\$59.08	
2021-06-30 USPS	\$2.75	
2021-07-08 USPS	\$24.02	
2021-07-10 Walmart	\$17.62	
2021-07-13 USPS	\$6.56	
2021-07-15 Walmart	\$24.94	
2021-07-19 USPS	\$4.87	
2021-07-20 Amazon	\$623.43	
Total credit card expenses		\$1,144.78
Dollar General Credit Card		
2021-07-09 cleaning and paper supplies	\$72.20	
2021-07-12 paper supplies, peroxide for programming	\$8.40	
Total charged expenses		\$80.60

As required by Nebraska Statute 51.209, the Geneva Public Library Board requests, with this voucher, the above expenses be paid by the City of Geneva.

Library Board President

Date

Library Board Secretary

Date

Date filed with the City Clerk/Treasurer

Geneva Public Library
June 16, 2021 through July 15, 2021

Physical Holdings & Circulation Report

Material Type	Added Holdings	Deleted Holdings	Total # of Holdings	% of Holdings	Checkouts this Period
Unassigned					
Adult Fiction	54	1	6,112	26.53%	282
Adult Nonfiction	9		2,144	9.31%	59
Christian Fiction	19		1,277	5.54%	154
Biography	3		532	2.31%	21
Large Print				*	
Audiobooks	1		743	3.23%	20
VHS			125	0.54%	
DVD	11	4	3,839	16.66%	234
Serial Publication	18		784	3.40%	24
Music (CD)			28	0.12%	
YA Fiction	5	1	575	2.50%	15
YA Nonfiction			7	0.03%	
YA Graphic Novels			17	0.07%	
YA Audiobooks			9	0.04%	1
Juv Fiction	11	1	1,970	8.55%	131
Juv Nonfiction	1		1,128	4.90%	64
Juv Biography	8		98	0.43%	2
Juv Graphic Novel	3		123	0.53%	82
Juv Audiobooks			35	0.15%	2
First Readers			360	1.56%	110
Easy	7	307	1,842	8.00%	208
Board Books	7	1	142	0.62%	69
Cake Pans			73	0.32%	
Rotating Collection			9	0.04%	42
Puzzles		1	2	0.01%	2
Kits			27	0.12%	
Yearbooks			110	0.48%	
Genealogy			878	3.81%	
Keys/Equipment			22	0.10%	12
Use Records			27	0.12%	314
Total	157	316	23,038	100%	1,848
<i>compared to last month</i>	-19%	1%	-1%		-5%
<i>compared to last year</i>	60%	50%	-1%		16%

* LARGE PRINT was split and shelved with regular print materials.

Continued on reverse side.

Geneva Public Library
June 16, 2021 through July 15, 2021

OverDrive Holdings & Circulation Report

Material Type	Total # of Titles	% of Titles	Checkouts this Period
ebooks	34,101	54%	273
audiobooks	25,209	40%	131
magazines	3,442	5%	10
videos	192	0.3%	4
Total	62,944	100%	418

ebook checkouts compared to last month **-2%**

ebook checkouts compared to last year **-8%**

audiobook checkouts compared to last month **-13%**

audiobook checkouts compared to last year **-12%**

magazine checkouts compared to last month **-63%**

magazine checkouts compared to last year **n/a**

video checkouts compared to last month **n/a**

bideo checkouts compared to last year **n/a**

**Geneva Public Library
Librarian's Report
July 2021**

Library Status

The average traffic counts are as follows:

	Average daily # of patrons through the door	Average daily # of patrons calling, texting, or emailing	Average daily # of computer users
March, April, May 2020 (curb-side, delivery)	6	9	n/a
June 2020 (curb-side, delivery, by appt)	11	11	n/a
July 2020 (curb-side, delivery, full access)	28	6	5
August 2020	34	5	7
September 2020	43	3	13
October 2020	59	4	20
November 2020	41	5	10
December 2020	27	5	6
January 2021	31	4	9
February 2021	34	5	9
March 2021	33	5	8
April 2021	32	4	7
May 2021	35	5	9
June 2021	48	4	11
July 2021 to date	44	6	12

Programming

The next series of senior citizen smartphone classes are scheduled for the first week in August. We are expanding them to three levels, where each level will feature a series of hands-on information and skills that build on the previous level. We also separated iPhone and Android photo systems into separate classes. As of this report, there are eleven different people registered across the nine class options.

LEGO® Night numbers:

May 27, 2021	28 attendees, 2 staff
June 24, 2021	21 attendees, 2 staff
July 29, 2021	

Toddler Storytime numbers:

June 1, 2021 (cows)	3 attendees, 1 volunteer, 1 staff
June 8, 2021 (dogs)	12 attendees, 2 volunteers, 2 staff
June 15, 2021	nobody
June 22, 2021 (turtles)	3 attendees, 1 volunteer, 1 staff
July 13, 2021 (Elmer elephants)	10 attendees, 1 volunteer, 1 staff
July 19, 2021 (chameleons)	3 attendees, 1 staff
July 27, 2021 (sloths)	

Stories & More (older youth storytime) numbers:

June 2, 2021 (Extension office)	20 attendees, 3 volunteers, 2 staff
June 9, 2021 (Extension office)	31 attendees, 4 volunteers, 2 staff
June 16, 2021 (Extension office)	9 attendees, 2 volunteers, 1 staff
June 23, 2021 (Extension office)	32 attendees, 2 volunteers, 1 staff
July 14, 2021 (giraffes)	19 attendees, 1 volunteer, 2 staff
July 20, 2021 (farm animals)	8 attendees, 1 volunteer, 2 staff
July 28, 2021 (insects, amphibians)	

There have been a few more youth trying out the vinyl cutter to make things.

The monthly Heritage Crossings program is continuing smoothly. While this is in person, we are still leaving a series of books in the commons area and residents utilize a sheet of paper listing the book titles and authors to self-checkout and circulate the books among themselves.

Building & Grounds

Allen Hofstetter has completed refinishing the woodwork in the north entrance, and the north door has been reopened to the public on July 22.

Newspaper Database Statistics

Date	Total Users	New Users	Number of Sessions	Number of Page Views	Average Session Duration
Oct 2020	120	91	324	7,628	45 minutes
Nov 2020	89	66	256	8,644	67 minutes
Dec 2020	101	77	251	6,729	46 minutes
Jan 2021	97	81	217	5,201	30 minutes
Feb 2021	97	80	237	7,388	48 minutes
Mar 2021	429	403	676	12,241	28 minutes
Apr 2021	83	56	239	9,673	1 hour
May 2021	87	67	276	13,834	65 minutes
Jun 2021	97	69	284	13,096	50 minutes

Respectfully submitted,
Sarah Johnson