



Geneva Public Library

Founded 1912

Board of Trustees Meeting Agenda Tuesday, April 26, 2022

1. Roll call of trustees.
2. Welcome and introduction of guests.
3. Open Meetings Act.
4. Disposition of minutes.
 - a. March 29, 2022 regular meeting.
5. Financial report and action on bills.
 - a. March 2022 City budget report.
 - b. April 2022 Library revenue and expense report.
6. Librarian's report.
 - a. Circulation and holdings report.
 - b. Librarian's narrative report.
7. Unfinished business; new business; or public presentation to, or discussion with, the Board.
8. Adjournment.

The next regular meeting will be May 31, 2022.

Geneva Public Library
Board of Trustees Meeting
Tuesday, March 29, 2022

The Geneva Public Library Board of Trustees met in open session at 5:30 p.m. in the Library's Board Room, abiding by the Nebraska Open Meeting Laws. The meeting was preceded by the advanced notice thereof at three locations, being the three banks in Geneva.

The meeting was called to order by Board President, Brandon Thompson. Members in attendance were Karen Schotsch, Secretary; Mary Stofer; Liz Kaye-Skinner, Vice President; and Sally Miller, Foundation Liaison. Also attending was Library Director Sarah Johnson.

Sarah presented bills to be paid. Liz made a motion to pay the bills as presented and Karen seconded. All Board members voted to approve.

Sarah handed out copies of a portion of the Library policies to the Board. She briefly explained the upcoming accreditation process, and then reviewed the Advocacy and Collection Department policies, and asked that the Board review them all before the next meeting.

There was a discussion on replacing the chairs for the meeting rooms. Breakage is becoming a problem and Sarah is investigating replacing them all with chairs that are more sturdy and that would be stackable. The cost will be approximately \$20,000. The Board will be going to the Foundation to ask for assistance in purchasing the chairs.

Sarah informed the Board on how the "no fines" process is going. Since March 1st the Library has waived \$49.50. The librarians have been explaining the new process to patrons and answering questions until everyone gets used to it.

Sarah and Board members, Thompson, Schotsch, Stofer and Miller watched a video on policies in order to continue accruing required hours.

The meeting was adjourned at 6:48 p.m. after a motion was made by Sally and seconded by Karen. All Board members voted to approve.

The next regular Board of Trustees meeting will be Tuesday, April 26, 2022.

Submitted by Karen Schotsch

REVENUE & EXPENSE REPORT
CALENDAR 3/2022, FISCAL 6/2021

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
LIBRARY DEPARTMENT					
01.44.4000	PROPERTY TAX	.00	.00	.00	.00
01.44.4102	GRANT	.00	14,319.12	.00	14,319.12-
01.44.4103	LIBRARY MEMORIAL REVENUE	.00	320.00	.00	320.00-
01.44.4206	STATE AID	.00	.00	1,200.00	1,200.00
01.44.4313	IN-LIEU-OF-TAX	.00	.00	.00	.00
01.44.4317	5% GROSS TAX	.00	.00	.00	.00
01.44.4400	FEES	116.39	1,689.14	3,000.00	1,310.86
01.44.4450	DONATIONS	220.79	2,583.92	3,000.00	416.08
01.44.4550	MISCELLANEOUS	.00	2.96	.00	2.96-
01.44.4650	SECRET GARDENER REFUND	.00	1,484.95	2,500.00	1,015.05
01.44.4800	TRANSFER IN	.00	.00	.00	.00
01.44.4900	BEGINNING CASH BAL-EST.	.00	.00	.00	.00
	TOTAL REVENUE	337.18	20,400.09	9,700.00	10,700.09-
	LIBRARY TOTAL	337.18	20,400.09	9,700.00	10,700.09-
01.44.5000	SALARIES-LIBRARY	7,247.87	48,991.79	106,000.00	57,008.21
01.44.5001	FICA EXPENSE-LIBRARY	521.37	3,552.58	8,200.00	4,647.42
01.44.5002	RETIREMENT-LIBRARY	605.62	4,170.59	9,800.00	5,629.41
01.44.5005	TRAINING & CONFERENCES	314.48	1,229.10	1,600.00	370.90
01.44.5008	EMP HEALTH INS LIBRARY	1,556.10	8,893.80	19,500.00	10,606.20
01.44.5101	OTHER LABOR	.00	55.00	200.00	145.00
01.44.5102	CLEANING SUPPLIES	55.80	384.40	1,000.00	615.60
01.44.5103	CLEANING CONTRACT	.00	.00	.00	.00
01.44.5112	GRANT EXPENSE	527.24	8,814.88	.00	8,814.88-
01.44.5120	PUBLISHING	.00	704.00	200.00	504.00-
01.44.5200	UTILITIES ELECTRIC	274.65	2,093.63	5,500.00	3,406.37
01.44.5201	UTILITIES GAS	123.46	1,337.08	2,000.00	662.92
01.44.5202	UTILITIES PHONE	126.49	769.30	1,500.00	730.70
01.44.5203	UTILITIES GARBAGE	20.50	118.50	300.00	181.50
01.44.5205	UTILITIES INTERNET	59.95	373.86	700.00	326.14
01.44.5226	REPAIR-MAINT BLDG&STRUCTUR	.00	160.25	20,000.00	19,839.75
01.44.5227	REPAIR-MAINT EQUIPMENT	.00	.00	.00	.00
01.44.5230	MAINT. AGREEMENT ELEV & SPRINK	.00	1,175.60	2,000.00	824.40
01.44.5232	COMPUTER MAINT AGREEMENT	358.18	3,025.89	3,000.00	25.89-
01.44.5242	SECRET GARDEN	.00	108.75	2,000.00	1,891.25
01.44.5250	MISCELLANEOUS	.00	72.01	1,000.00	927.99
01.44.5251	MEMORIAL DONATIONS	.00	.00	.00	.00
01.44.5253	REFUND	.00	.00	.00	.00
01.44.5500	SUPPLIES	389.89	1,481.09	2,000.00	518.91
01.44.5501	OFFICE SUPPLIES	16.35	2,065.75	3,000.00	934.25
01.44.5504	SUPPLIES BOOKS	1,232.82	7,762.61	15,000.00	7,237.39
01.44.5505	PROGRAMMING	35.54	1,277.70	2,000.00	722.30
01.44.5506	SUPPLIES (NONPRINT)	109.43	1,284.51	2,000.00	715.49
01.44.5507	FEES	.00	.00	.00	.00
01.44.5601	CAPITAL OUTLAY LAND	.00	.00	.00	.00
01.44.5602	CAPITAL OUTLAY BUILDINGS	.00	.00	.00	.00
01.44.5603	CAPITAL OUTLAY EQUIPMENT	.00	.00	7,000.00	7,000.00

REVENUE & EXPENSE REPORT
CALENDAR 3/2022, FISCAL 6/2021

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
01.44.5900	TRANSFER OUT	.00	.00	.00	.00
	TOTAL EXPENSES	----- 13,575.74	----- 99,902.67	----- 215,500.00	----- 115,597.33
	LIBRARY TOTAL	=====	=====	=====	=====
	GENERAL FUND TOTAL	=====	=====	=====	=====
	Report Total	=====	=====	=====	=====

GENERAL LEDGER HISTORY REPORT
FROM 3/2022 TO 3/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	6/2021 TO	6/2021)		DEBITS	CREDITS	NET CHANGE	
JOURNAL DATE	PERIOD	ACCT NO	INVOICE NO	CHECK NO	REFERENCE				ENDING BAL	
01.44.4400		FEEES						1,572.75		
RM9171	3/09/22	6/21	LIBRARY FEES		FAXING FEES		2.00			
RM9171	3/09/22	6/21	LIBRARY FEES		VINYL CUTTER FE		.30			
RM9171	3/09/22	6/21	LIBRARY FEES		OVERDUES FINES,		14.60			
RM9184	3/18/22	6/21	LIBRARY FEES		FAXING FEES		42.00			
RM9184	3/18/22	6/21	LIBRARY FEES		VINYL CUTTER FE		6.00			
RM9184	3/18/22	6/21	LIBRARY FEES		LASER CUTTER FE		5.50			
RM9184	3/18/22	6/21	LIBRARY FEES		ILL FEES, REPLA		25.99			
RM9184	3/18/22	6/21	LIBRARY FEES		RENEWAL NON RES		20.00			

							.00	116.39	1,689.14	
01.44.4450		DONATIONS						2,363.13		
RM9171	3/09/22	6/21	LIBR DONATIONS		GENERAL DONATIO		60.26			
RM9171	3/09/22	6/21	LIBR DONATIONS		BOOK SALE DONAT		9.00			
RM9184	3/18/22	6/21	LIBR DONATIONS		GENERAL DONATIO		129.53			
RM9184	3/18/22	6/21	LIBR DONATIONS		MEETING ROOM DO		20.00			
RM9184	3/18/22	6/21	LIBR DONATIONS		BOOK SALE DONAT		2.00			

							.00	220.79	2,583.92	
REPORT TOTALS							=====			
TOTAL DEBITS / CREDITS							.00	337.18		

GENERAL LEDGER HISTORY REPORT
FROM 3/2022 TO 3/2022

ACCOUNT NUMBER	JOURNAL DATE	JOB/PO PERIOD	ACCOUNT ACCT NO	TITLE NAME	(FISCAL INVOICE NO	6/2021 TO CHECK NO	6/2021) REFERENCE	DEBITS	CREDITS	NET CHANGE ENDING BAL
01.44.5000				SALARIES-LIBRARY				41,743.92		
PR3604	3/07/22	6/21					PR DT: 3/05/22	3,598.30		
PR3609	3/21/22	6/21					PR DT: 3/19/22	3,649.57		

								7,247.87	.00	48,991.79
01.44.5001				FICA EXPENSE-LIBRARY				3,031.21		
PR3604	3/07/22	6/21					PR DT: 3/05/22	258.87		
PR3609	3/21/22	6/21					PR DT: 3/19/22	262.50		

								521.37	.00	3,552.58
01.44.5002				RETIREMENT-LIBRARY				3,564.97		
AP5313	3/22/22	6/21	152	AIG	151	6	LIBRARY DEPT RE	134.11		
AP5313	3/22/22	6/21	3078	AMERITAS	80	2	44647 LIBRARY EMPLOYE	391.90		
AP5313	3/22/22	6/21	3789	NATIONAL LIFE	14	2	44699 LIBRARY EMPLOYE	79.61		

								605.62	.00	4,170.59
01.44.5005				TRAINING & CONFERENCES				914.62		
AP5313	3/22/22	6/21	629	FCDC	16	1	44675 CHERIE ODEGEO C	233.75		
AP5313	3/22/22	6/21	2994	JOHNSON, SARAH	39	1	44688 MILEAGE REIMB N	80.73		

								314.48	.00	1,229.10
01.44.5008				EMP HEALTH INS LIBRARY				7,337.70		
AP5313	3/22/22	6/21	2663	BLUE CROSS BLU	21	6	44657 CITY CONT LIBRA	1,556.10		

								1,556.10	.00	8,893.80
01.44.5102				CLEANING SUPPLIES				328.60		
AP5313	3/22/22	6/21	2689	DOLLAR GENERAL	62	3	44671 LIB PAPER/CLEAN	55.80		

								55.80	.00	384.40
01.44.5112				GRANT EXPENSE				8,287.64		
AP5311	3/21/22	6/21	3909	KINGSLEY	2	1	6053549 LIB GRANT EXPEN	527.24		

								527.24	.00	8,814.88
01.44.5200				UTILITIES ELECTRIC				1,818.98		
AP5313	3/22/22	6/21	1408	NEBRASKA PUBLI	154	18	44706 1043 G STREET L	274.65		

								274.65	.00	2,093.63
01.44.5201				UTILITIES GAS				1,213.62		
AP5313	3/22/22	6/21	208	BLACK HILLS EN	214	10	44656 LIBRARY 7729-94	123.46		

								123.46	.00	1,337.08
01.44.5202				UTILITIES PHONE				642.81		
AP5313	3/22/22	6/21	2380	WINDSTREAM	183	8	44725 LIBRARY PHONE	126.49		

GENERAL LEDGER HISTORY REPORT
FROM 3/2022 TO 3/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	6/2021 TO	6/2021)		DEBITS	CREDITS	NET CHANGE
JOURNAL DATE PERIOD ACCT NO NAME			INVOICE NO	CHECK NO	REFERENCE				ENDING BAL
01.44.5202		UTILITIES PHONE					642.81		

							126.49	.00	769.30
01.44.5203		UTILITIES GARBAGE					98.00		
AP5313 3/22/22 6/21		280 BURTON ENTERPR 316	3	44659	LIBRARY		20.50		

							20.50	.00	118.50
01.44.5205		UTILITIES INTERNET					313.91		
AP5313 3/22/22 6/21		761 GENEVA BROADBA 269	4	44679	LIBRARY INTERNE		59.95		

							59.95	.00	373.86
01.44.5232		COMPUTER MAINT AGREEMENT					2,667.71		
AP5313 3/22/22 6/21		3892 B&H PHOTO-VIDE 2	1	44651	LIB COMPUTER SU		358.18		

							358.18	.00	3,025.89
01.44.5500		SUPPLIES					1,091.20		
AP5313 3/22/22 6/21		231 BRODART CO. 43	1	44658	LIB SUPPLIES (5		68.05		
AP5313 3/22/22 6/21		231 BRODART CO. 44	1	44658	LIB SUPPLIES (5		154.94		
AP5313 3/22/22 6/21		2993 DEMCO 17	1	44666	LIB SUPPLIES (7		166.90		

							389.89	.00	1,481.09
01.44.5501		OFFICE SUPPLIES					2,049.40		
AP5311 3/21/22 6/21		2989 AMAZON.COM 234	1	6053546	LIB OFFICE SUPP		16.35		

							16.35	.00	2,065.75
01.44.5504		SUPPLIES BOOKS					6,529.79		
AP5311 3/21/22 6/21		2989 AMAZON.COM 234	2	6053546	LIB PRINTED MAT		369.46		
AP5311 3/21/22 6/21		3748 BAKER AND TAYL 33	1	6053547	LIB PRINTED MAT		678.20		
AP5313 3/22/22 6/21		348 CENTER POINT L 28	1	44662	LIB PRINTED MAT		79.01		
AP5313 3/22/22 6/21		348 CENTER POINT L 28	2	44662	LIB PRINTED MAT		25.87		
AP5313 3/22/22 6/21		2994 JOHNSON, SARAH 38	2	44688	LIB REIMB FOR 3		33.98		
AP5313 3/22/22 6/21		3207 GALE/CENGAGE L 36	1	44678	LIB PRINTED MAT		46.30		

							1,232.82	.00	7,762.61
01.44.5505		PROGRAMMING					1,242.16		
AP5313 3/22/22 6/21		755 GENEVA SUPER F 358	8	44681	LIB PROGRAMMING		7.54		
AP5313 3/22/22 6/21		2689 DOLLAR GENERAL 62	2	44671	LIB TEEN ACTIVI		21.75		
AP5313 3/22/22 6/21		2994 JOHNSON, SARAH 38	1	44688	PARKING GARAGE		6.25		

							35.54	.00	1,277.70
01.44.5506		SUPPLIES (NONPRINT)					1,175.08		
AP5311 3/21/22 6/21		2989 AMAZON.COM 234	3	6053546	LIB NONPRINTED		87.27		
AP5311 3/21/22 6/21		3748 BAKER AND TAYL 34	1	6053548	LIB NON PRINTED		22.16		

GENERAL LEDGER HISTORY REPORT
FROM 3/2022 TO 3/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	6/2021 TO	6/2021)				NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE	DEBITS	CREDITS	ENDING BAL
01.44.5506			SUPPLIES (NONPRINT)				1,175.08		

							109.43	.00	1,284.51
							=====		
			REPORT TOTALS				13,575.74	.00	
			TOTAL DEBITS / CREDITS						

**Geneva Public Library
April 2022 Revenue/Expense Report**

Revenue from March 17, 2022 through April 15, 2022	Subtotal	Total
Faxing fees	\$3.00	
Laminating fees	\$0.00	
3D printing fees and donations	\$0.00	
Vinyl cutter printing fees and donations	\$0.25	
Laser cutter fees and donations	\$22.00	
ILL fees, Replacement costs, etc.	\$15.00	
New Nonresident fee	\$40.00	
Renewal Nonresident fee	\$20.00	
Renewal Township fee	\$0.00	
General donations	\$132.07	
Meeting Room donations	\$0.00	
Book Sale donations	\$27.08	
ThriftBooks income	\$66.96	
Grant revenue	\$1,000.00	
Memorial revenue (Maria Waring)	\$25.00	
	Total income	\$1,351.36

Expenses from March 17, 2022 through April 15, 2022	Subtotal	Total
Invoices to pay		
Fillmore Central High School	\$40.00	
Center Point (Inv. 1919900)	\$27.27	
34 Electric (removing pendant light, installing can light in entry)	\$215.03	
Kinetic (March invoice)	\$131.96	
Glenwood (April invoice)	\$59.95	
Geneva Home Center (Command hook refill)	\$7.78	
Black Hills Energy (March invoice)	\$114.01	
NPPD (April invoice)	\$267.05	
Can-Am (grant-funded cabinet)	\$3,712.00	
Center Point (Inv. 1923914)	\$79.71	
Geneva Home Center (pvc parts)	\$18.13	
Geneva Home Center (potting soil)	\$6.99	
Geneva Home Center (WD-40)	\$3.99	
	Total invoiced expenses	\$4,683.87

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**Geneva Public Library
April 2022 Revenue/Expense Report**

Expenses from March 17, 2022 through April 18, 2022	Subtotal	Total
Heartland Bank Credit Card		
2022-03-21 USPS	\$7.26	
2022-03-22 USPS	\$3.63	
2022-03-31 USPS	\$3.03	
2022-04-07 USPS	\$8.46	
2022-04-07 Golden Peak Media: Quiltmaker	\$19.97	
2022-04-07 Golden Peak Media: F&P Quick + Easy Quilts	\$19.98	
2022-04-07 Golden Peak Media: F&P Love of Quilting	\$19.95	
2022-04-12 USPS	\$3.03	
2022-04-13 Nebraska Life	\$25.00	
2022-04-13 USPS	\$3.63	
2022-04-18 Amazon	\$786.50	
2022-04-18 Baker & Taylor (print materials)	\$649.68	
Total credit card expenses		\$1,550.12
Dollar General Credit Card		
2022-03-21 programming materials, cleaning/paper supplies	\$50.30	
2022-03-25 Easter Egg event supplies	\$34.60	
2022-04-05 cleaning, programming, office supplies	\$22.00	
Total charged expenses		\$106.90

As required by Nebraska Statute 51.209, the Geneva Public Library Board requests, with this voucher, the above expenses be paid by the City of Geneva.

Library Board President

Date

Library Board Secretary

Date

Date filed with the City Clerk/Treasurer

Geneva Public Library
March 16, 2022 through April 15, 2022

Physical Holdings & Circulation Report

Material Type	Added Holdings	Deleted Holdings	Total # of Holdings	% of Holdings	Checkouts this Period*
Unassigned					
Adult Fiction	25	2	6,359	26.82%	314
Adult Nonfiction	5		2,212	9.33%	46
Christian Fiction	8		1,376	5.80%	75
Biography	3		425	1.79%	13
Audiobooks			792	3.34%	20
DVD	6		3,901	16.45%	274
Serial Publication	27		926	3.91%	30
Music (CD)			25	0.11%	15
YA Fiction	5	1	594	2.50%	26
YA Nonfiction			8	0.03%	
YA Graphic Novels			17	0.07%	
YA Audiobooks			9	0.04%	
Juv Fiction	8		2,030	8.56%	54
Juv Nonfiction			1,155	4.87%	44
Juv Biography	1		101	0.43%	
Juv Graphic Novel	5		146	0.62%	71
Juv Audiobooks			35	0.15%	
First Readers			371	1.56%	86
Easy	8		1,936	8.16%	189
Board Books			124	0.52%	37
Cake Pans			89	0.38%	1
Rotating Collection			2	0.01%	68
Games	5		6	0.03%	1
Kits			32	0.13%	1
Yearbooks			112	0.47%	
Genealogy			878	3.70%	
Keys/Equipment			22	0.09%	17
Use Records			26	0.11%	655
Library of Things	1		4	0.02%	
Total	107	3	23,713	100%	2,037

compared to last month **-26%** **-94%** **0%** **41%**

compared to last year **-5%** **-57%** **2%** **40%**

* Circulation statistics include renewals but NOT auto-renewals.

Continued on reverse side.

Geneva Public Library
March 16, 2022 through April 15, 2022

OverDrive Holdings & Circulation Report

Material Type	Total # of Titles	% of Titles	Checkouts this Period
ebooks	36,466	59%	341
audiobooks	20,800	34%	219
magazines	3,921	6%	9
videos	355	0.6%	3
Total	61,542	100%	572

ebook checkouts compared to last month **-19%**

audiobook checkouts compared to last month **-10%**

magazine checkouts compared to last month **13%**

video checkouts compared to last month **200%**

ebook checkouts compared to last year **22%**

audiobook checkouts compared to last year **38%**

magazine checkouts compared to last year **-18%**

video checkouts compared to last year **n/a**

**Geneva Public Library
Librarian's Report
April 2022**

Library Status

The average traffic counts are as follows:

	Door Count	Computer Users	Patron Calls	Indoor Book Drop Use	Alley Book Drop Use
October 2021	42	14	4	13	n/a
November 2021	42	10	5	10	n/a
December 2021	41	11	6	10	n/a
January 2022	35	7	5	12	n/a
February 2022	36	9	5	12	n/a
March 2022	39	9	4	10	n/a
April to date	45	10	4	10	5*

* Alley book drop average is only across five days.

Grants

The alley book drop was installed by City Maintenance staff on Tuesday, April 19. The Youth Grant for Excellence has a book purchase to be finalized, and then to host some sort of open house or event to raise awareness of these new items, for the grant to be completed. The new cabinet system for behind the circulation desk arrived April 1. There was shipping damage incurred so the manufacturer gave us a \$200 (33.6134 percent) discount off the price of the damaged cabinet.

Programming

Summer Reading activities will start Monday, May 23, 2022, with youth and adult reading records; and in-person storytime and activity events will start June 1, 2022.

The April Teen Activities Group (T.A.G.) event featured stomp rockets, seed bombs, rock painting, and mini ice cream cones.

Oct 18, 2021	11 attendees, 2 staff
Nov 15, 2021	11 attendees, 2 staff
Dec 20, 2021	5 attendees, 2 staff
Jan 10, 2022	6 attendees, 2 staff

Feb 14, 2022	13 attendees, 2 staff
Mar 21, 2022	9 attendees, 2 staff
Apr 18, 2022	7 attendees, 2 staff

LEGO® Night attendance:

Oct 28, 2021	29 attendees, 1 staff
Nov (no event due to Thanksgiving)	
Dec 23, 2021	3 attendees, 1 staff
Jan 27, 2022	7 attendees, 1 staff

Feb 24, 2022	13 attendees, 1 staff
Mar 24, 2022	13 attendees, 1 staff
Apr 28, 2022	(after Board meeting date)

The Easter Egg Decorating event, in partnership with the Geneva Parks & Recreation Department, was held Wednesday, April 6, 2022, from 2:00 to 6:00 p.m. There were 24 man hours involved in boiling all the eggs, countless number of hours of other prep and clean-up work between three library staff and four City employees, and ten man hours of time spent working the actual event. There were 119 youth and approximately 100 adults attending.



The Chris Helzer speaking event was held Thursday, April 21, 2022, from 7:00 to 8:30 p.m. There were 30 adults and one teen in attendance. This event was co-sponsored by the library and the Geneva Women’s Club. It was a very nice program!

Newspaper Database Statistics

Date	Total Users	New Users	Number of Sessions	Number of Page Views	Average Session Duration
Oct 2021	271	250	416	8,842	20 minutes
Nov 2021	137	111	270	9,414	34 minutes
Dec 2021	73	55	141	4,287	31 minutes
Jan 2022	110	89	234	7,959	32 minutes
Feb 2022	85	67	206	5,548	37 minutes
Mar 2022	458	438	654	8,508	15 minutes

Building & Grounds

34 Electric anticipates they will receive all the inventory and be ready to change out the lights throughout the library the first week in May.

Forty Fillmore Central 3rd graders came to the library on Earth Day, Friday, April 22, 2022, at 1:00 p.m. to plant marigolds, pick up sticks, and have a snack. There were four school staff and four library/Secret Garden staff. Barbur Floral donated all the marigolds. This year we tried placing recycled bottles over each marigold as the students planted them, to help protect them from other students as well as during the mulching during the clean-up date.

The Secret Garden spring clean-up date was Saturday, April 23, 2022, from 1:00 to 4:00 p.m. There were 18 in attendance. We had so much mulch left over last year that we only ordered 15 cubic yards instead of the usual 20, but we were woefully short when we finished.

The Secret Garden Committee purchased a butterfly bush to add to the garden, and is working towards securing a Monarch Waystation certification.

The north door of the library was broken by the wind on Thursday, April 7, 2022. The screws attaching the top hinge of the door were sheared off. After several attempts by various City employees, the door was repaired with new screws on Tuesday, April 19, 2022.

Miscellaneous

Old or outstanding overdue fines removed from patron accounts (waived):

Mar 01, 2022-Mar 16, 2022	\$ 32.10
Mar 17, 2022-Apr 04, 2022	\$ 58.84
Apr 05, 2022-Apr 19, 2022	\$ 2.00

Respectfully submitted,
Sarah Johnson