



Board of Trustees
Meeting Agenda
Tuesday, May 31, 2022

1. Roll call of trustees.
2. Welcome and introduction of guests.
3. Open Meetings Act.
4. Disposition of minutes.
 - a. April 26, 2022 regular meeting.
5. Financial report and action on bills.
 - a. April 2022 City budget report.
 - b. May 2022 Library revenue and expense report.
6. Librarian's report.
 - a. Circulation and holdings report.
 - b. Librarian's narrative report.
7. Unfinished business; new business; or public presentation to, or discussion with, the Board.
8. Adjournment.

The next regular meeting will be June 28, 2022.

Geneva Public Library
Board of Trustees Meeting
Tuesday, April 26, 2022

The Geneva Public Library Board of Trustees met in open session at 5:32 p.m. in the Library's Board Room, abiding by the Nebraska Open Meeting Laws. The meeting was preceded by the advanced notice thereof at three locations, being the three banks in Geneva.

The meeting was called to order by Board President, Brandon Thompson. Members in attendance were Karen Schotsch, Secretary; Mary Stofer; Liz Kaye-Skinner, Vice President; and Sally Miller, Foundation Liaison. Also attending was librarian, Sarah Johnson.

The minutes from the March 29, 2022 Board meeting were presented. Liz made a motion to accept the minutes as presented, and Sally seconded. All Board members voted to approve.

The bills to be paid were presented. Sally made a motion to pay the bills as presented and Mary seconded. All Board members voted to approve.

Sarah reported on Easter Egg Hunt and Helzer event. Also a short discussion on database stats was held. We are waiting on 34 Electric to get inventory to change out light fixtures. The "no fines" process continues to go well and many new library patrons have joined.

There was a discussion about a patron who took the cigarette disposal bucket from outside and has been back again causing a little trouble. Sarah handled it without incident.

The new chairs that are needed for the meeting rooms were discussed again. Karen mentioned that some new chairs have been purchased at the Methodist Church which might be worth looking at to see if they could work for the library.

There was a review of policies and the Board discussed the NLA Public Library and Trustee Section's spring meeting presentation; a report on four libraries and things they do differently in their communities. Some of the items they loan out include kitchen tools, NASA library information, ukuleles, and a seed library.

Sarah and all Board members watched a video on Friends of the Library, Foundation Boards, and Library Boards and discussed the video in order to accrue required continuing education hours.

The meeting was adjourned at 6:46 p.m. after a motion was made by Mary and seconded by Liz. All Board members voted to approve.

The next regular Board of Trustees meeting will be Tuesday, May 31, 2022.

Submitted by Karen Schotsch

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 7/2021

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
LIBRARY DEPARTMENT					
01.44.4000	PROPERTY TAX	.00	.00	.00	.00
01.44.4102	GRANT	1,000.00	15,319.12	.00	15,319.12-
01.44.4103	LIBRARY MEMORIAL REVENUE	215.00	535.00	.00	535.00-
01.44.4206	STATE AID	.00	.00	1,200.00	1,200.00
01.44.4313	IN-LIEU-OF-TAX	.00	.00	.00	.00
01.44.4317	5% GROSS TAX	.00	.00	.00	.00
01.44.4400	FEES	178.05	1,867.19	3,000.00	1,132.81
01.44.4450	DONATIONS	476.79	3,060.71	3,000.00	60.71-
01.44.4550	MISCELLANEOUS	.00	2.96	.00	2.96-
01.44.4650	SECRET GARDENER REFUND	.00	1,484.95	2,500.00	1,015.05
01.44.4800	TRANSFER IN	.00	.00	.00	.00
01.44.4900	BEGINNING CASH BAL-EST.	.00	.00	.00	.00
		-----	-----	-----	-----
	TOTAL REVENUE	1,869.84	22,269.93	9,700.00	12,569.93-
		=====	=====	=====	=====
	LIBRARY TOTAL	1,869.84	22,269.93	9,700.00	12,569.93-
01.44.5000	SALARIES-LIBRARY	7,375.75	56,367.54	106,000.00	49,632.46
01.44.5001	FICA EXPENSE-LIBRARY	530.83	4,083.41	8,200.00	4,116.59
01.44.5002	RETIREMENT-LIBRARY	647.63	4,818.22	9,800.00	4,981.78
01.44.5005	TRAINING & CONFERENCES	25.00	1,254.10	1,600.00	345.90
01.44.5008	EMP HEALTH INS LIBRARY	1,556.10	10,449.90	19,500.00	9,050.10
01.44.5101	OTHER LABOR	.00	55.00	200.00	145.00
01.44.5102	CLEANING SUPPLIES	50.30	434.70	1,000.00	565.30
01.44.5103	CLEANING CONTRACT	.00	.00	.00	.00
01.44.5112	GRANT EXPENSE	3,712.00	12,526.88	.00	12,526.88-
01.44.5120	PUBLISHING	.00	704.00	200.00	504.00-
01.44.5200	UTILITIES ELECTRIC	267.05	2,360.68	5,500.00	3,139.32
01.44.5201	UTILITIES GAS	114.01	1,451.09	2,000.00	548.91
01.44.5202	UTILITIES PHONE	131.96	901.26	1,500.00	598.74
01.44.5203	UTILITIES GARBAGE	20.50	139.00	300.00	161.00
01.44.5205	UTILITIES INTERNET	59.95	433.81	700.00	266.19
01.44.5226	REPAIR-MAINT BLDG&STRUCTUR	249.41	409.66	20,000.00	19,590.34
01.44.5227	REPAIR-MAINT EQUIPMENT	.00	.00	.00	.00
01.44.5230	MAINT. AGREEMENT ELEV & SPRINK	.00	1,175.60	2,000.00	824.40
01.44.5232	COMPUTER MAINT AGREEMENT	.00	3,025.89	3,000.00	25.89-
01.44.5242	SECRET GARDEN	.00	108.75	2,000.00	1,891.25
01.44.5250	MISCELLANEOUS	.00	72.01	1,000.00	927.99
01.44.5251	MEMORIAL DONATIONS	.00	.00	.00	.00
01.44.5253	REFUND	.00	.00	.00	.00
01.44.5500	SUPPLIES	18.13	1,499.22	2,000.00	500.78
01.44.5501	OFFICE SUPPLIES	485.11	2,550.86	3,000.00	449.14
01.44.5504	SUPPLIES BOOKS	1,255.34	9,017.95	15,000.00	5,982.05
01.44.5505	PROGRAMMING	144.98	1,422.68	2,000.00	577.32
01.44.5506	SUPPLIES (NONPRINT)	33.80	1,318.31	2,000.00	681.69
01.44.5507	FEES	.00	.00	.00	.00
01.44.5601	CAPITAL OUTLAY LAND	.00	.00	.00	.00
01.44.5602	CAPITAL OUTLAY BUILDINGS	.00	.00	.00	.00
01.44.5603	CAPITAL OUTLAY EQUIPMENT	.00	.00	7,000.00	7,000.00

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 7/2021

PCT OF FISCAL YTD 58.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
01.44.5900	TRANSFER OUT	.00	.00	.00	.00
	TOTAL EXPENSES	16,677.85	116,580.52	215,500.00	98,919.48
	LIBRARY TOTAL	16,677.85	116,580.52	215,500.00	98,919.48
	GENERAL FUND TOTAL	14,808.01-	94,310.59-	205,800.00-	111,489.41-
	Report Total	14,808.01-	94,310.59-	205,800.00-	111,489.41-

GENERAL LEDGER HISTORY REPORT
FROM 4/2022 TO 4/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	7/2021 TO	7/2021)		DEBITS	CREDITS	NET CHANGE	
JOURNAL DATE	PERIOD	ACCT NO	INVOICE NO	CHECK NO	REFERENCE				ENDING BAL	
01.44.4102		GRANT						14,319.12		
RM9225	4/19/22	7/21			STATE OF NEBRAS			1,000.00		

							.00	1,000.00	15,319.12	
01.44.4103		LIBRARY MEMORIAL REVENUE						320.00		
RM9221	4/13/22	7/21			MEMORIAL REVENU			25.00		
RM9235	4/24/22	7/21			MEMORIAL REVENU			190.00		

							.00	215.00	535.00	
01.44.4400		FEEES						1,689.14		
RM9221	4/13/22	7/21			FAXING FEE			3.00		
RM9221	4/13/22	7/21			VINYL CUTTER FE			.25		
RM9221	4/13/22	7/21			LASER CUTTER FE			22.00		
RM9221	4/13/22	7/21			ILL FEES REPLAC			15.00		
RM9221	4/13/22	7/21			NEW NON-RESIDEN			40.00		
RM9221	4/13/22	7/21			RENEWAL NONRESI			20.00		
RM9235	4/24/22	7/21			FAXING FEES			26.00		
RM9235	4/24/22	7/21			LAMINATING FEES			8.00		
RM9235	4/24/22	7/21			VINYL CUTTER FE			23.80		
RM9235	4/24/22	7/21			LASER CUTTER FE			20.00		

							.00	178.05	1,867.19	
01.44.4450		DONATIONS						2,583.92		
RM9221	4/13/22	7/21			GENERAL DONATIO			132.07		
RM9221	4/13/22	7/21			BOOK SALE DONAT			27.08		
RM9221	4/13/22	7/21			THRIFTBOOK DONA			66.96		
RM9235	4/24/22	7/21			GENERAL DONATIO			110.53		
RM9235	4/24/22	7/21			MEETING ROOM DO			130.00		
RM9235	4/24/22	7/21			BOOK SALE DONAT			10.15		

							.00	476.79	3,060.71	
REPORT TOTALS							=====			
					TOTAL DEBITS / CREDITS		.00	1,869.84		

GENERAL LEDGER HISTORY REPORT
FROM 4/2022 TO 4/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	7/2021 TO	7/2021)		DEBITS	CREDITS	NET CHANGE
JOURNAL	DATE	PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE		ENDING BAL
01.44.5000				SALARIES-LIBRARY					
PR3613	4/04/22	7/21					PR DT: 4/02/22		
PR3617	4/18/22	7/21					PR DT: 4/16/22		
							48,991.79		
							3,573.46		
							3,802.29		

							7,375.75	.00	56,367.54
01.44.5001				FICA EXPENSE-LIBRARY					
PR3613	4/04/22	7/21					PR DT: 4/02/22		
PR3617	4/18/22	7/21					PR DT: 4/16/22		
							3,552.58		
							256.66		
							274.17		

							530.83	.00	4,083.41
01.44.5002				RETIREMENT-LIBRARY					
AP5336	4/19/22	7/21	152	AIG	152	6	LIBRARY EMPLOYE		
AP5336	4/19/22	7/21	3078	AMERITAS	81	2	44747 LIBRARY EMPLOYE		
AP5336	4/19/22	7/21	3789	NATIONAL LIFE	15	2	44791 LIBRARY EMPLOYE		
							4,170.59		
							167.47		
							395.40		
							84.76		

							647.63	.00	4,818.22
01.44.5005				TRAINING & CONFERENCES					
AP5336	4/19/22	7/21		3427 SOUTHEAST LIBR	6	1	44805 LIB TRAINING/CO		
							1,229.10		
							25.00		

							25.00	.00	1,254.10
01.44.5008				EMP HEALTH INS LIBRARY					
AP5336	4/19/22	7/21		2663 BLUE CROSS BLU	22	6	44756 LIBRARY CITY CO		
							8,893.80		
							1,556.10		

							1,556.10	.00	10,449.90
01.44.5102				CLEANING SUPPLIES					
AP5336	4/19/22	7/21		2689 DOLLAR GENERAL	63	6	44768 LIB CLEANING SU		
							384.40		
							50.30		

							50.30	.00	434.70
01.44.5112				GRANT EXPENSE					
AP5336	4/19/22	7/21		3930 CAN-AM MERCHAN	1	1	44761 LIB GRANT EXP C		
							8,814.88		
							3,712.00		

							3,712.00	.00	12,526.88
01.44.5200				UTILITIES ELECTRIC					
AP5336	4/19/22	7/21		1408 NEBRASKA PUBLI	155	18	44795 1043 G STREET L		
							2,093.63		
							267.05		

							267.05	.00	2,360.68
01.44.5201				UTILITIES GAS					
AP5336	4/19/22	7/21		208 BLACK HILLS EN	215	10	44755 LIBRARY 7729-94		
							1,337.08		
							114.01		

							114.01	.00	1,451.09
01.44.5202				UTILITIES PHONE					
AP5336	4/19/22	7/21		2380 WINDSTREAM	184	8	44814 LIBRARY PHONE		
							769.30		
							131.96		

GENERAL LEDGER HISTORY REPORT
FROM 4/2022 TO 4/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	7/2021 TO	7/2021)		DEBITS	CREDITS	NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO NAME	INVOICE NO	CHECK NO	REFERENCE				ENDING BAL
01.44.5202		UTILITIES PHONE					769.30		

							131.96	.00	901.26
01.44.5203		UTILITIES GARBAGE					118.50		
AP5336	4/19/22 7/21	280 BURTON ENTERPR 317	3	44758	LIBRARY GARBAGE		20.50		

							20.50	.00	139.00
01.44.5205		UTILITIES INTERNET					373.86		
AP5336	4/19/22 7/21	761 GENEVA BROADBA 270	3	44778	LIBRARY INTERNE		59.95		

							59.95	.00	433.81
01.44.5226		REPAIR-MAINT BLDG&STRUCTUR					160.25		
AP5336	4/19/22 7/21	705 GENEVA HOME CE 461	14	44781	LIB NORTH DOOR		3.99		
AP5336	4/19/22 7/21	2864 34 ELECTRIC 58	1	44742	LIB BLDG MAINT		215.03		
AP5342	4/30/22 7/21	2989 AMAZON.COM 434	1	6053635	LIB BLDG MAINT		30.39		

							249.41	.00	409.66
01.44.5500		SUPPLIES					1,481.09		
AP5336	4/19/22 7/21	705 GENEVA HOME CE 461	12	44781	LIB SUPPLIES D8		18.13		

							18.13	.00	1,499.22
01.44.5501		OFFICE SUPPLIES					2,065.75		
AP5336	4/19/22 7/21	501 EAKES OFFICE P 132	1	44769	LIB OFFICE SUPP		190.79		
AP5336	4/19/22 7/21	705 GENEVA HOME CE 461	10	44781	LIB OFFICE SUPP		7.18		
AP5342	4/30/22 7/21	2989 AMAZON.COM 434	2	6053635	LIB OFFICE SUPP		287.14		

							485.11	.00	2,550.86
01.44.5504		SUPPLIES BOOKS					7,762.61		
AP5331	4/18/22 7/21	3372 LOVE OF QUILTI 3	1	6053603	LIB PRINTED MAT		19.95		
AP5331	4/18/22 7/21	2988 QUICK QUILTS 4	1	6053604	LIB PRINTED MAT		19.98		
AP5331	4/18/22 7/21	2933 QUILTMAKER 4	1	6053605	LIB PRINTED MAT		19.97		
AP5332	4/18/22 7/21	3362 NEBRASKA LIFE 5	1	6053607	LIB SUPPLIES BO		25.00		
AP5336	4/19/22 7/21	348 CENTER POINT L 29	1	44763	LIB PRINT MATER		27.27		
AP5336	4/19/22 7/21	348 CENTER POINT L 30	1	44763	LIB PRINTED MAT		79.71		
AP5336	4/19/22 7/21	2837 FILLMORE CENTR 40	1	44776	LIB PRINTED MAT		40.00		
AP5342	4/30/22 7/21	2989 AMAZON.COM 434	3	6053635	LIB PRINT MATIE		373.78		
AP5342	4/30/22 7/21	3748 BAKER AND TAYL 35	1	6053636	LIB PRINTED MAT		649.68		

							1,255.34	.00	9,017.95
01.44.5505		PROGRAMMING					1,277.70		
AP5336	4/19/22 7/21	705 GENEVA HOME CE 461	13	44781	LIB PROGRAMMING		6.99		
AP5336	4/19/22 7/21	2689 DOLLAR GENERAL 63	1	44768	LIB PROGRAMMING		34.60		
AP5336	4/19/22 7/21	2689 DOLLAR GENERAL 63	5	44768	LIB PROGRAMMING		42.00		
AP5342	4/30/22 7/21	2989 AMAZON.COM 434	4	6053635	LIB PROGRAMMING		61.39		

GENERAL LEDGER HISTORY REPORT
FROM 4/2022 TO 4/2022

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL	7/2021 TO	7/2021)		DEBITS	CREDITS	NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE			ENDING BAL
01.44.5505		PROGRAMMING					1,277.70		

							144.98	.00	1,422.68
01.44.5506		SUPPLIES (NONPRINT)					1,284.51		
AP5342	4/30/22	7/21	2989 AMAZON.COM	434	5	6053635 LIB NON PRINT S	33.80		

							33.80	.00	1,318.31
REPORT TOTALS							=====		
							16,677.85	.00	

**Geneva Public Library
May 2022 Revenue/Expense Report**

Revenue from April 5 through May 5, 2022	Subtotal	Total
Faxing fees	\$34.00	
Laminating fees	\$8.00	
3D printing fees and donations	\$0.00	
Vinyl cutter printing fees and donations	\$26.60	
Laser cutter fees and donations	\$35.00	
ILL fees, Replacement costs, etc.	\$0.00	
New Nonresident fee	\$0.00	
Renewal Nonresident fee	\$20.00	
Renewal Township fee	\$0.00	
General donations	\$169.19	
Meeting Room donations	\$180.00	
Book Sale donations	\$31.65	
ThriftBooks income	\$0.00	
Grant revenue	\$0.00	
Memorial revenue (Ray Gough)	\$25.00	
Memorial revenue (Maria Waring)	\$190.00	
	Total income	\$719.44

Expenses from April 16, 2022 through May 17, 2022	Subtotal	Total
Invoices to pay		
34 Electric (half of LED lighting project)	\$8,506.25	
All Around Lawn & Landscape (15 yards of mulch)	\$825.00	
Black Hills Energy (April invoice)	\$79.36	
Brodart (Inv 602145)	\$50.19	
Center Point (Inv 1919657)	\$27.27	
Center Point (Inv 1930159)	\$26.57	
Geneva Chamber (SRP prize)	\$25.00	
Geneva Home Center (calipers)	\$34.99	
Geneva Home Center (east globe lights)	\$11.99	
Geneva Home Center (spray paint)	\$9.59	
Geneva Super Foods (programming snacks)	\$45.75	
Glenwood (May invoice)	\$59.95	
Kearney Public Library (mailing fee)	\$6.00	
Kinetic (April invoice)	\$125.65	
Midwest Alarm (semi annual fire alarm inspection)	\$85.00	

Continued on reverse side.

**Geneva Public Library
May 2022 Revenue/Expense Report**

Expenses from April 16, 2022 through May 17, 2022	Subtotal	Total
Invoices to pay (continued)		
Noel Lawn Care (4/28/22 application)	\$107.40	
NPPD (May invoice)	\$273.43	
Rotary (2Q2022)	\$173.33	
Sarah Johnson (cookie platters for Helzer event)	\$44.98	
Sarah Johnson (SRP prize to Molcajete)	\$25.00	
Sarah Johnson (SRP supplies at Dollar Tree)	\$24.13	
Total invoiced expenses (pages 1 & 2)		\$10,566.83
Heartland Bank Credit Card		
2022-04-21 SuperFoods (Helzer refreshments)	\$14.76	
2022-04-27 USPS	\$3.03	
2022-04-28 USPS (100 stamps)	\$58.00	
2022-05-05 USPS	\$9.09	
2022-05-03 USPS	\$9.69	
2022-05-05 WorkPlacePro (library shirts)	\$82.70	
2022-05-09 Walmart (SRP and TAG supplies)	\$135.45	
2022-05-10 Casey's (SRP prize)	\$25.00	
2022-05-11 USPS	\$3.63	
2022-05-10 USPS	\$7.26	
2022-05-15 Walmart (SRP supplies)	\$8.97	
2022-05-15 Walmart (SRP supplies)	\$16.12	
2022-05-16 USPS	\$3.82	
2022-05-17 Amazon	\$1,290.27	
2022-05-17 Baker & Taylor (print)	\$911.17	
Total credit card expenses		\$2,578.96
Dollar General Credit Card		
2022-04-15 DG (TAG and Secret Garden programming supplies)	\$21.00	
2022-04-17 DG (SRP décor)	\$5.00	
Total charged expenses		\$26.00

As required by Nebraska Statute 51.209, the Geneva Public Library Board requests, with this voucher, the above expenses be paid by the City of Geneva.

President

Secretary

Date filed with the City Clerk/Treasurer

Geneva Public Library
April 16, 2022 through May 15, 2022

Physical Holdings & Circulation Report

Material Type	Added Holdings	Deleted Holdings	Total # of Holdings	% of Holdings	Checkouts this Period*
Unassigned					1
Adult Fiction	33	1	6,392	26.74%	231
Adult Nonfiction	8	1	2,221	9.29%	55
Christian Fiction	5	1	1,380	5.77%	66
Biography	2		427	1.79%	13
Audiobooks			792	3.31%	13
DVD	56		3,957	16.55%	358
Serial Publication	23		950	3.97%	21
Music (CD)			25	0.10%	5
YA Fiction	2		596	2.49%	15
YA Nonfiction			8	0.03%	0
YA Graphic Novels			17	0.07%	0
YA Audiobooks			9	0.04%	0
Juv Fiction	11	1	2,045	8.55%	75
Juv Nonfiction			1,155	4.83%	24
Juv Biography	41		142	0.59%	7
Juv Graphic Novel	7		153	0.64%	26
Juv Audiobooks			35	0.15%	0
First Readers	5		376	1.57%	65
Easy	8	19	1,920	8.03%	193
Board Books	2	3	123	0.51%	34
Cake Pans	1		90	0.38%	0
Rotating Collection			0	0.00%	46
Games	2		8	0.03%	2
Kits			21	0.09%	0
Yearbooks	2		114	0.48%	0
Genealogy			878	3.67%	1
Keys/Equipment			22	0.09%	8
Use Records			25	0.10%	1271
Library of Things	10		26	0.11%	0
Total	218	26	23,907	100%	2,530

compared to last month **104%** **767%** **1%** **24%**
compared to last year **7%** **63%** **2%** **115%**

* Circulation statistics include renewals but NOT auto-renewals.

Continued on reverse side.

Geneva Public Library
April 16, 2022 through May 15, 2022

OverDrive Holdings & Circulation Report

Material Type	Total # of Titles	% of Titles	Checkouts this Period
ebooks	36,819	59%	267
audiobooks	21,127	34%	189
magazines	3,971	6%	9
videos	355	0.6%	0
Total	62,272	100%	465

ebook checkouts compared to last month **-22%**
audiobook checkouts compared to last month **-14%**
magazine checkouts compared to last month **0%**
video checkouts compared to last month **-100%**

ebook checkouts compared to last year **-1%**
audiobook checkouts compared to last year **-6%**
magazine checkouts compared to last year **13%**
video checkouts compared to last year **n/a**

**Geneva Public Library
Librarian's Report
May 2022**

Library Status

The average traffic counts are as follows:

	Door Count	Computer Users	Patron Calls	Indoor Book Drop Use	Alley Book Drop Use
October 2021	42	14	4	13	n/a
November 2021	42	10	5	10	n/a
December 2021	41	11	6	10	n/a
January 2022	35	7	5	12	n/a
February 2022	36	9	5	12	n/a
March 2022	39	9	4	10	n/a
April 2022	45	10	4	5	10
May to date	40	12	3	7	7

Programming

Summer Reading activities will start Monday, May 23, 2022, with youth and adult reading records; and in-person storytime and activity events will start June 1, 2022. We were fortunate to have Elise Frook back for two days to help with some of the summer reading decorating. Flyers were sent home with youth at the elementary school, TYKE, Head Start, and two large day care centers, on Friday, May 12 and 13. We've tried reaching out to these and other care centers and trying to coordinate summer program attendance without much luck.

The May Teen Activities Group (T.A.G.) event featured a construction challenge to replicate any one of the seven ancient wonders of the world or the seven modern wonders of the world, plus they taste tested different goldfish cracker flavors and played games with some of the leftover crackers.

Oct 18, 2021	11 attendees, 2 staff
Nov 15, 2021	11 attendees, 2 staff
Dec 20, 2021	5 attendees, 2 staff
Jan 10, 2022	6 attendees, 2 staff

Feb 14, 2022	13 attendees, 2 staff
Mar 21, 2022	9 attendees, 2 staff
Apr 18, 2022	7 attendees, 2 staff
May 16, 2022	5 attendees, 2 staff

LEGO® Night attendance:

Oct 28, 2021	29 attendees, 1 staff
Nov (no event due to Thanksgiving)	
Dec 23, 2021	3 attendees, 1 staff
Jan 27, 2022	7 attendees, 1 staff

Feb 24, 2022	13 attendees, 1 staff
Mar 24, 2022	13 attendees, 1 staff
Apr 28, 2022	11 attendees, 1 staff
May 26, 2022	(after report was submitted)

Grants

With the additional \$1,000 for the Youth Grant for Excellence, we have more funding to purchase books, although all of the initial grant moneys have been spent on book purchases.

Newspaper Database Statistics

Date	Total Users	New Users	Number of Sessions	Number of Page Views	Average Session Duration
Oct 2021	271	250	416	8,842	20 minutes
Nov 2021	137	111	270	9,414	34 minutes
Dec 2021	73	55	141	4,287	31 minutes
Jan 2022	110	89	234	7,959	32 minutes
Feb 2022	85	67	206	5,548	37 minutes
Mar 2022	458	438	654	8,508	15 minutes
Apr 2022	84	66	196	6,062	31 minutes

Building & Grounds

34 Electric retrofitted all but twelve of the light fixtures throughout the library on Tuesday, May 10, before the library opened. On Thursday, May 12, they brought in scaffolding to reach the twelve fixtures at the very top of the main library floor and learned the fixtures held different bulbs than what they expected. They had to order different bulbs and will return to retrofit these last fixtures in the near future.

Miscellaneous

Elise Froom has resigned her position with the library, but we do not have an appropriate window to advertise and rehire for the position at this time.

Cherie Compton is participating in the 2022-2023 ODEGEO class.

In working toward through the library accreditation process, we have been advertising the strategic planning survey and asking all library users and non-users to complete the survey. Hopefully we can get 50 to 100 responses before August 1, 2022.

Old or outstanding overdue fines removed from patron accounts (waived):

Mar 01, 2022-Mar 16, 2022	\$ 32.10
Mar 17, 2022-Apr 04, 2022	58.84
Apr 05, 2022-Apr 19, 2022	2.00
Apr 20, 2022-May 05, 2022	12.60
May 06, 2022-May 19, 2022	31.70

Subtotal \$137.24

Respectfully submitted,
Sarah Johnson