



Board of Trustees  
Meeting Agenda  
Tuesday, August 30, 2022

1. Roll call of trustees.
2. Welcome and introduction of guests.
3. Open Meetings Act.
4. Disposition of minutes.
  - a. July 26, 2022 regular meeting.
5. Financial report and action on bills.
  - a. July 2022 City budget report.
  - b. August 2022 Library revenue and expense report.
6. Librarian's report.
  - a. Circulation and holdings report.
  - b. Librarian's narrative report.
7. Unfinished business; new business; or public presentation to, or discussion with, the Board.
8. Adjournment.

*The next regular meeting will be September 27, 2022.*

Geneva Public Library  
**Board of Trustees Meeting**  
Tuesday, July 26, 2022

[not available yet]

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2022, FISCAL 10/2021**

**PCT OF FISCAL YTD 83.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
LIBRARY DEPARTMENT					
01.44.4000	PROPERTY TAX	.00	.00	.00	.00
01.44.4102	GRANT	.00	29,714.51	.00	29,714.51-
01.44.4103	LIBRARY MEMORIAL REVENUE	.00	560.00	.00	560.00-
01.44.4206	STATE AID	.00	1,180.00	1,200.00	20.00
01.44.4313	IN-LIEU-OF-TAX	.00	.00	.00	.00
01.44.4317	5% GROSS TAX	.00	.00	.00	.00
01.44.4400	FEES	232.45	2,368.68	3,000.00	631.32
01.44.4450	DONATIONS	217.04	3,936.01	3,000.00	936.01-
01.44.4550	MISCELLANEOUS	.00	85.66	.00	85.66-
01.44.4650	SECRET GARDENER REFUND	.00	1,489.45	2,500.00	1,010.55
01.44.4800	TRANSFER IN	.00	.00	.00	.00
01.44.4900	BEGINNING CASH BAL-EST.	.00	.00	.00	.00
		-----	-----	-----	-----
	TOTAL REVENUE	449.49	39,334.31	9,700.00	29,634.31-
		=====	=====	=====	=====
	LIBRARY TOTAL	449.49	39,334.31	9,700.00	29,634.31-
01.44.5000	SALARIES-LIBRARY	7,626.30	82,298.93	106,000.00	23,701.07
01.44.5001	FICA EXPENSE-LIBRARY	550.01	5,966.94	8,200.00	2,233.06
01.44.5002	RETIREMENT-LIBRARY	644.82	7,072.55	9,800.00	2,727.45
01.44.5005	TRAINING & CONFERENCES	.00	1,427.43	1,600.00	172.57
01.44.5008	EMP HEALTH INS LIBRARY	1,556.10	15,118.20	19,500.00	4,381.80
01.44.5101	OTHER LABOR	.00	110.00	200.00	90.00
01.44.5102	CLEANING SUPPLIES	38.15	622.55	1,000.00	377.45
01.44.5103	CLEANING CONTRACT	.00	.00	.00	.00
01.44.5112	GRANT EXPENSE	.00	28,887.18	.00	28,887.18-
01.44.5120	PUBLISHING	.00	704.00	200.00	504.00-
01.44.5200	UTILITIES ELECTRIC	473.16	3,432.76	5,500.00	2,067.24
01.44.5201	UTILITIES GAS	42.32	2,455.23	2,000.00	455.23-
01.44.5202	UTILITIES PHONE	124.82	1,276.12	1,500.00	223.88
01.44.5203	UTILITIES GARBAGE	20.50	200.50	300.00	99.50
01.44.5205	UTILITIES INTERNET	59.95	613.66	700.00	86.34
01.44.5226	REPAIR-MAINT BLDG&STRUCTUR	69.97	493.62	20,000.00	19,506.38
01.44.5227	REPAIR-MAINT EQUIPMENT	.00	.00	.00	.00
01.44.5230	MAINT. AGREEMENT ELEV & SPRINK	.00	1,560.60	2,000.00	439.40
01.44.5232	COMPUTER MAINT AGREEMENT	140.00	3,236.73	3,000.00	236.73-
01.44.5242	SECRET GARDEN	.00	1,356.50	2,000.00	643.50
01.44.5250	MISCELLANEOUS	.00	72.01	1,000.00	927.99
01.44.5251	MEMORIAL DONATIONS	.00	.00	.00	.00
01.44.5253	REFUND	.00	.00	.00	.00
01.44.5500	SUPPLIES	75.47	1,790.28	2,000.00	209.72
01.44.5501	OFFICE SUPPLIES	130.96	3,158.93	3,000.00	158.93-
01.44.5504	SUPPLIES BOOKS	1,527.79	14,063.16	15,000.00	936.84
01.44.5505	PROGRAMMING	248.28	2,260.64	2,000.00	260.64-
01.44.5506	SUPPLIES (NONPRINT)	64.06	1,661.61	2,000.00	338.39
01.44.5507	FEES	.00	.00	.00	.00
01.44.5601	CAPITAL OUTLAY LAND	.00	.00	.00	.00
01.44.5602	CAPITAL OUTLAY BUILDINGS	.00	8,506.25	.00	8,506.25-
01.44.5603	CAPITAL OUTLAY EQUIPMENT	.00	.00	7,000.00	7,000.00

**REVENUE & EXPENSE REPORT**  
**CALENDAR 7/2022, FISCAL 10/2021**

PCT OF FISCAL YTD 83.3%

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
01.44.5900	TRANSFER OUT	.00	.00	.00	.00
	TOTAL EXPENSES	----- 13,392.66	----- 188,346.38	----- 215,500.00	----- 27,153.62
	LIBRARY TOTAL	=====	=====	=====	=====
		13,392.66	188,346.38	215,500.00	27,153.62
	GENERAL FUND TOTAL	=====	=====	=====	=====
		12,943.17-	149,012.07-	205,800.00-	56,787.93-
		=====	=====	=====	=====
	Report Total	12,943.17-	149,012.07-	205,800.00-	56,787.93-

**GENERAL LEDGER HISTORY REPORT**  
**FROM 7/2022 TO 7/2022**

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 10/2021 TO 10/2021)						NET CHANGE
JOURNAL DATE PERIOD ACCT NO NAME			INVOICE NO CHECK NO REFERENCE			DEBITS	CREDITS		ENDING BAL
01.44.4400		FEEES					2,136.23		
RM9354 7/12/22 10/21		LIBRARY FEES		FAXING FEES		4.00			
RM9354 7/12/22 10/21		LIBRARY FEES		VINYL CUTTER FE		16.20			
RM9354 7/12/22 10/21		LIBRARY FEES		LASER CUTTER FE		9.00			
RM9354 7/12/22 10/21		LIBRARY FEES		ILL FEES, REPLA		44.65			
RM9354 7/12/22 10/21		LIBRARY FEES		NEW NONRESIDENT		40.00			
RM9354 7/12/22 10/21		LIBRARY FEES		RENEWAL NONRESI		40.00			
RM9370 7/20/22 10/21		LIBRARY FEES		FAXING FEES		2.00			
RM9370 7/20/22 10/21		LIBRARY FEES		LAMINATING FEES		3.00			
RM9370 7/20/22 10/21		LIBRARY FEES		VINYL CUTTER FE		54.10			
RM9370 7/20/22 10/21		LIBRARY FEES		LASER CUTTER FE		13.50			
RM9370 7/20/22 10/21		LIBRARY FEES		ILL FEES, REPLA		6.00			
			BUDGET	3,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	631.32		.00	232.45		2,368.68
01.44.4450		DONATIONS					3,718.97		
RM9354 7/12/22 10/21		LIBR DONATIONS		GENERAL DONATIO		101.38			
RM9354 7/12/22 10/21		LIBR DONATIONS		MEETING ROOM DO		40.00			
RM9354 7/12/22 10/21		LIBR DONATIONS		BOOK SALE DONAT		13.00			
RM9370 7/20/22 10/21		LIBR DONATIONS		GENERAL DONATIO		57.66			
RM9370 7/20/22 10/21		LIBR DONATIONS		BOOK SALE DONAT		5.00			
			BUDGET	3,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	936.01-		.00	217.04		3,936.01
REPORT TOTALS						=====			
TOTAL DEBITS / CREDITS						.00	449.49		

**GENERAL LEDGER HISTORY REPORT**  
**FROM 7/2022 TO 7/2022**

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 10/2021 TO 10/2021)						NET CHANGE
JOURNAL DATE PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO	REFERENCE	DEBITS	CREDITS	ENDING BAL	
01.44.5000		SALARIES-LIBRARY				74,672.63			
PR3647 7/11/22 10/21					PR DT: 7/09/22	3,762.09			
PR3651 7/25/22 10/21					PR DT: 7/23/22	3,864.21			
			BUDGET		106,000.00				
			ENCUMBERED		.00				
			AVAILABLE		23,701.07	7,626.30	.00	82,298.93	
01.44.5001		FICA EXPENSE-LIBRARY				5,416.93			
PR3647 7/11/22 10/21					PR DT: 7/09/22	271.09			
PR3651 7/25/22 10/21					PR DT: 7/23/22	278.92			
			BUDGET		8,200.00				
			ENCUMBERED		.00				
			AVAILABLE		2,233.06	550.01	.00	5,966.94	
01.44.5002		RETIREMENT-LIBRARY				6,427.73			
AP5436 7/19/22 10/21		152 AIG 155	6		LIBRARY DEPT RE	168.16			
AP5436 7/19/22 10/21		3078 AMERITAS 84	2	45106	LIBRARY DEPT. R	391.90			
AP5436 7/19/22 10/21		3789 NATIONAL LIFE 18	2	45155	LIBRARY DEPT RE	84.76			
			BUDGET		9,800.00				
			ENCUMBERED		.00				
			AVAILABLE		2,727.45	644.82	.00	7,072.55	
01.44.5008		EMP HEALTH INS LIBRARY				13,562.10			
AP5436 7/19/22 10/21		2663 BLUE CROSS BLU 26	6	45116	CITY CONTR-LIBR	1,556.10			
			BUDGET		19,500.00				
			ENCUMBERED		.00				
			AVAILABLE		4,381.80	1,556.10	.00	15,118.20	
01.44.5102		CLEANING SUPPLIES				584.40			
AP5436 7/19/22 10/21		2689 DOLLAR GENERAL 67	3	45130	LIB CLEANING SU	38.15			
			BUDGET		1,000.00				
			ENCUMBERED		.00				
			AVAILABLE		377.45	38.15	.00	622.55	
01.44.5200		UTILITIES ELECTRIC				2,959.60			
AP5436 7/19/22 10/21		1408 NEBRASKA PUBLI 159	17	45161	1043 G STREET L	473.16			
			BUDGET		5,500.00				
			ENCUMBERED		.00				
			AVAILABLE		2,067.24	473.16	.00	3,432.76	
01.44.5201		UTILITIES GAS				2,412.91			
AP5436 7/19/22 10/21		208 BLACK HILLS EN 218	10	45115	LIBRARY 7729-94	38.07			
AP5436 7/19/22 10/21		321 CONSTELLATION 139	8	45124	LIBRARY RG-2477	4.25			
			BUDGET		2,000.00				
			ENCUMBERED		.00				
			AVAILABLE		455.23-	42.32	.00	2,455.23	
01.44.5202		UTILITIES PHONE				1,151.30			
AP5436 7/19/22 10/21		2380 WINDSTREAM 187	8	45180	LIBRARY PHONE	124.82			

**GENERAL LEDGER HISTORY REPORT**  
**FROM 7/2022 TO 7/2022**

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 10/2021 TO 10/2021)						NET CHANGE
JOURNAL DATE PERIOD ACCT NO NAME			INVOICE NO CHECK NO REFERENCE			DEBITS	CREDITS	ENDING BAL	
01.44.5202		UTILITIES PHONE				1,151.30			
			BUDGET	1,500.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	223.88		124.82	.00	1,276.12	
01.44.5203		UTILITIES GARBAGE				180.00			
AP5436 7/19/22 10/21	280	BURTON ENTERPR 320	3 45118	LIBRARY		20.50			
			BUDGET	300.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	99.50		20.50	.00	200.50	
01.44.5205		UTILITIES INTERNET				553.71			
AP5436 7/19/22 10/21	761	GENEVA BROADBA 273	4 45137	LIBRARY INTERNE		59.95			
			BUDGET	700.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	86.34		59.95	.00	613.66	
01.44.5226		REPAIR-MAINT BLDG&STRUCTUR				423.65			
AP5434 7/18/22 10/21	2723	HOME DEPOT, TH 8	1 60536988	LIB BLDG MAINT		69.97			
			BUDGET	20,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	19,506.38		69.97	.00	493.62	
01.44.5232		COMPUTER MAINT AGREEMENT				3,096.73			
AP5436 7/19/22 10/21	1467	NEBRASKA LIBRA 22	1 45157	LIB MAINT AGREE		140.00			
			BUDGET	3,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	236.73-		140.00	.00	3,236.73	
01.44.5500		SUPPLIES				1,714.81			
AP5436 7/19/22 10/21	231	BRODART CO. 47	1 45117	LIBRARY SUPPLIE		75.47			
			BUDGET	2,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	209.72		75.47	.00	1,790.28	
01.44.5501		OFFICE SUPPLIES				3,027.97			
AP5434 7/18/22 10/21	2309	WALMART 629	1 60536989	LIB OFFICE SUPP		44.88			
AP5436 7/19/22 10/21	3437	QUILL CORPORAT 21	1 45169	LIB OFFICE SUPP		86.08			
			BUDGET	3,000.00					
			ENCUMBERED	.00	-----				
			AVAILABLE	158.93-		130.96	.00	3,158.93	
01.44.5504		SUPPLIES BOOKS				12,535.37			
AP5434 7/18/22 10/21	3748	BAKER AND TAYL 38	1 60536986	LIB PRINT MATER		946.92			
AP5434 7/18/22 10/21	3748	BAKER AND TAYL 39	1 60536987	LIB NONPRINT MA		25.85			
AP5435 7/18/22 10/21	2989	AMAZON.COM 499	1 60536992	LIB PRINT MATER		190.27			
AP5436 7/19/22 10/21	348	CENTER POINT L 33	1 45121	LIB PRINT MATER		25.87			
AP5436 7/19/22 10/21	348	CENTER POINT L 33	2 45121	LIB PRINT MATER		106.28			
AP5436 7/19/22 10/21	348	CENTER POINT L 34	1 45121	LIB PRINT MATER		25.87			
AP5436 7/19/22 10/21	3207	GALE/CENGAGE L 38	1 45136	LIB PRINT MATER		42.48			
AP5436 7/19/22 10/21	3207	GALE/CENGAGE L 38	2 45136	LIB PRINT MATER		42.47			
AP5436 7/19/22 10/21	3207	GALE/CENGAGE L 39	1 45136	LIB PRINT MATER		121.78			

**GENERAL LEDGER HISTORY REPORT**  
**FROM 7/2022 TO 7/2022**

ACCOUNT NUMBER	JOB/PO	ACCOUNT TITLE	(FISCAL 10/2021 TO 10/2021)			DEBITS	CREDITS	NET CHANGE
JOURNAL DATE	PERIOD	ACCT NO	NAME	INVOICE NO	CHECK NO REFERENCE			ENDING BAL
01.44.5504		SUPPLIES BOOKS				12,535.37		
				BUDGET	15,000.00			
				ENCUMBERED	.00	-----		
				AVAILABLE	936.84	1,527.79	.00	14,063.16
01.44.5505		PROGRAMMING				2,012.36		
AP5434	7/18/22	10/21	2309 WALMART	630	2 60536990 LIB PROGRAMMING	7.07		
AP5435	7/18/22	10/21	2989 AMAZON.COM	499	2 60536992 LIB PROGRAMMING	87.48		
AP5436	7/19/22	10/21	705 GENEVA HOME CE	468	5 45139 LIB PROGRAMMING	5.79		
AP5436	7/19/22	10/21	2689 DOLLAR GENERAL	67	4 45130 LIB PROGRAMMING	7.00		
AP5436	7/19/22	10/21	3507 US CUTTER	7	1 45178 LIB PROGRAMMING	140.94		
				BUDGET	2,000.00			
				ENCUMBERED	.00	-----		
				AVAILABLE	260.64-	248.28	.00	2,260.64
01.44.5506		SUPPLIES (NONPRINT)				1,597.55		
AP5434	7/18/22	10/21	2309 WALMART	630	1 60536990 LIB NONPRINT SU	9.96		
AP5435	7/18/22	10/21	2989 AMAZON.COM	499	3 60536992 NONPRINT MATERI	39.11		
AP5436	7/19/22	10/21	1347 MIDWEST TAPE	33	1 45152 LIB NONPRINT MA	14.99		
				BUDGET	2,000.00			
				ENCUMBERED	.00	-----		
				AVAILABLE	338.39	64.06	.00	1,661.61
REPORT TOTALS						=====		
TOTAL DEBITS / CREDITS						13,392.66	.00	



**Geneva Public Library  
August 2022 Revenue/Expense Report**

<b>Revenue from July 16, 2022 through August 15, 2022</b>	<b>Subtotal</b>	<b>Total</b>
Faxing fees	\$4.00	
Laminating fees	\$1.00	
3D printing fees and donations	\$0.00	
Vinyl cutter printing fees and donations	\$33.75	
Laser cutter fees and donations	\$13.00	
ILL fees, Replacement costs, etc.	\$40.99	
New Nonresident fee	\$20.00	
Renewal Nonresident fee	\$40.00	
Renewal Township fee	\$0.00	
General donations	\$80.34	
Meeting Room donations	\$0.00	
Book Sale donations	\$29.05	
ThriftBooks income	\$0.00	
Grant revenue	\$0.00	
Memorial revenue	\$0.00	
	<b>Total income</b>	<b>\$262.13</b>

<b>Expenses from July 16, 2022 through August 15, 2022</b>	<b>Subtotal</b>	<b>Total</b>
Invoices to pay		
34 Electric (second half of LED lighting project)	\$8,506.25	
Black Hills Energy (Jul invoice)	\$35.02	
Cengage (Inv 78245646)	\$43.32	
Center Point (Inv 1938537)	\$27.27	
Center Point (Inv 1945475)	\$22.49	
Center Point (Inv 1945475)	\$22.49	
Geneva Home Center (zip ties, door wedge)	\$6.18	
Geneva SuperFoods (picnic supplies)	\$169.08	
Geneva SuperFoods (picnic supplies)	\$20.40	
Glenwood (Aug invoice)	\$59.95	
Hoarty Recycling	\$35.00	
Junior Library Guild (annual subscription service)	\$423.80	
Kinetic (July invoice)	\$129.54	
Midwest Tape (Inv 502424207)	\$244.87	
Midwest Tape (Inv 502392648)	\$212.57	
NPPD (Aug invoice)	\$389.23	
Rotary (3Q2022 dues)	\$142.00	
Sarah Johnson (summer reading supplies)	\$33.89	
	<b>Total invoiced expenses</b>	<b>\$10,523.35</b>

*Continued on reverse side.*

**Geneva Public Library  
August 2022 Revenue/Expense Report**

<b>Expenses from July 16, 2022 through August 15, 2022</b>	<b>Subtotal</b>	<b>Total</b>
<b>Heartland Bank Credit Card</b>		
2022-07-21 USPS	\$4.16	
2022-07-26 USPS	\$11.22	
2022-08-05 WorkPlacePro	\$92.70	
2022-08-05 WorkPlacePro refund	-\$6.00	
2022-08-04 USPS	\$26.39	
2022-08-08 USPS	\$23.07	
2022-08-08 NLA & PLTS annual dues	\$75.00	
Total credit card expenses		\$226.54
<b>Dollar General Credit Card</b>		
2022-07-28 picnic supplies	\$81.85	
2022-07-29 picnic supplies	\$20.90	
Total charged expenses		\$102.75

As required by Nebraska Statute 51.209, the Geneva Public Library Board requests, with this voucher, the above expenses be paid by the City of Geneva.

\_\_\_\_\_  
Library Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Library Board Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date filed with the City Clerk/Treasurer

**Geneva Public Library**  
**July 16, 2022 through August 15, 2022**

**Physical Holdings & Circulation Report**

<b>Material Type</b>	<b>Added Holdings</b>	<b>Deleted Holdings</b>	<b>Total # of Holdings</b>	<b>% of Holdings</b>	<b>Checkouts this Period*</b>
Unassigned					
Adult Fiction	33	1	6,507	27.45%	341
Adult Nonfiction	2		2,237	9.44%	39
Christian Fiction	3		1,383	5.83%	69
Biography	5	1	443	1.87%	24
Audiobooks	26		819	3.45%	11
DVD	14	1	3,977	16.78%	359
Serial Publication	19	1	273	1.15%	35
Music (CD)			25	0.11%	1
YA Fiction	5		607	2.56%	39
YA Nonfiction			9	0.04%	
YA Graphic Novels	1		19	0.08%	3
YA Audiobooks			9	0.04%	
Juv Fiction	8		2,072	8.74%	134
Juv Nonfiction			1,257	5.30%	74
Juv Biography			146	0.62%	2
Juv Graphic Novel	2		170	0.72%	82
Juv Audiobooks			35	0.15%	2
First Readers		1	377	1.59%	24
Easy	9	1	1,956	8.25%	189
Board Books	1	2	124	0.52%	64
Cake Pans			92	0.39%	
Rotating Collection			2	0.01%	73
Games (used to be Puzzles)	37		79	0.33%	7
Kits			21	0.09%	
Yearbooks			114	0.48%	
Genealogy			878	3.70%	
Keys/Equipment			22	0.09%	12
Use Records	3		28	0.12%	2017
Library of Things			24	0.10%	4
<b>Total</b>	<b>168</b>	<b>8</b>	<b>23,705</b>	<b>100%</b>	<b>3,605</b>
<i>compared to last month</i>	<i>-4%</i>	<i>0%</i>	<i>1%</i>		<i>-1%</i>
<i>compared to last year</i>	<i>29%</i>	<i>-95%</i>	<i>3%</i>		<i>80%</i>

\* Circulation statistics include renewals but NOT auto-renewals.

*Continued on reverse side.*

**Geneva Public Library**  
**July 16, 2022 through August 15, 2022**

**OverDrive Holdings & Circulation Report**

Material Type	Total # of Titles	% of Titles	Checkouts this Period
ebooks	37,492	59%	276
audiobooks	21,800	34%	254
magazines	4,183	7%	9
videos	355	0.6%	4
<b>Total</b>	<b>63,830</b>	<b>100%</b>	<b>543</b>

*ebook checkouts compared to last month*      **-9%**  
*audiobook checkouts compared to last month*      **10%**  
*magazine checkouts compared to last month*      **-25%**  
*video checkouts compared to last month*      **0%**

*ebook checkouts compared to last year*      **-4%**  
*audiobook checkouts compared to last year*      **35%**  
*magazine checkouts compared to last year*      **-31%**  
*video checkouts compared to last year*      **n/a**

**Geneva Public Library  
Librarian's Report  
August 2022**

**Library Status**

	<b>AVERAGE Daily Door Count</b>	<b>AVERAGE Daily Computer Users</b>	<b>AVERAGE Daily Patron Calls</b>	<b>TOTAL Monthly Indoor Book Drop Use</b>	<b>TOTAL Monthly Alley Book Drop Use</b>
October 2021	42	14	4	256	n/a
November 2021	42	10	5	205	n/a
December 2021	41	11	6	239	n/a
January 2022	35	7	5	254	n/a
February 2022	36	9	5	266	n/a
March 2022	40	10	4	284	n/a
April 2022	45	10	4	183	58*
May 2022	46	13	4	133	152
June 2022	64	16	5	162	238
July 2022	62	17	6	144	172
August to date	59	20	5	72	65

\* Alley book drop in use only the last two weeks of the month.

**Programming**

The July Teen Activities Group (T.A.G.) event featured Sphero BOLT robots, on loan from the Nebraska Library Commission, and making fruit/yogurt/granola parfaits. Starting in September, we are moving TAG to the second Monday of the month, to avoid conflicts with City Council and other staff conflicts.

Oct 18, 2021	11 attendees, 2 staff
Nov 15, 2021	11 attendees, 2 staff
Dec 20, 2021	5 attendees, 2 staff
Jan 10, 2022	6 attendees, 2 staff
Feb 14, 2022	13 attendees, 2 staff
Mar 21, 2022	9 attendees, 2 staff

Apr 18, 2022	7 attendees, 2 staff
May 16, 2022	5 attendees, 2 staff
Jun 20, 2022	5 attendees, 2 staff
Jul 18, 2022	14 attendees, 2 staff
Aug 15, 2022	7 attendees, 2 staff
Sep 12, 2022	

**LEGO® Night attendance:**

Oct 28, 2021	29 attendees, 1 staff
Nov (no event due to Thanksgiving)	
Dec 23, 2021	3 attendees, 1 staff
Jan 27, 2022	7 attendees, 1 staff
Feb 24, 2022	13 attendees, 1 staff
Mar 24, 2022	13 attendees, 1 staff

Apr 28, 2022	11 attendees, 1 staff
May 26, 2022	13 attendees, 1 staff
Jun 23, 2022	15 attendees, 2 staff
Jul 28, 2022	32 attendees, 1 staff
Aug 25, 2022	
Sep 22, 2022	

Toward the end of July, we created a 'use record' for the laser cutter and the vinyl cutter/heat press equipment so we can better track patron use.

	<b>Laser Cutter</b>	<b>Vinyl Cutter</b>
July 19-31	9	3
Aug to date	4	11

We feel the summer reading program went well this year, with a lot of our numbers up from last year. The "Oceans of Possibilities" theme was great to work with, from decorating to story selections, from craft projects to game options. The finale picnic was held Friday, July 29 from 6:00 p.m. to 7:00 p.m., with approximately 80 attendees.

#### Young Readers Club

	<b>2022</b>	<b>2021</b>
Minutes reported	46,155	52,133
Participants	74	62
Prize tickets earned	45	86

#### Advanced Readers Club

	<b>2022</b>	<b>2021</b>
Minutes reported	95,302	59,588
Participants	43	26
Prize tickets earned	138	99

#### Adult Reading Club

	<b>2022</b>	<b>2021</b>
Books reported	473	243
Participants	69	n/a

#### Monday Toddler Storytime

Jun 06	7 kids, 4 adults, 1 volunteer, 1 staff
Jun 13	15 kids, 5 adults, 1 volunteer, 1 staff
Jun 20	17 kids, 5 adults, 1 staff
Jun 27	17 kids, 5 adults, 1 staff
Jul 04	no storytime because of holiday
Jul 11	12 kids, 5 adults, 2 volunteers, 1 staff
Jul 18	17 kids, 4 adults, 1 staff
Jul 25	1 kid, 1 adult, 1 volunteer, 1 staff

#### Wednesday School-Aged Storytime

Jun 01	6 kids, 3 adults, 1 volunteer, 1 staff
Jun 08	28 kids, 4 adults, 1 volunteer, 2 staff
Jun 15	22 kids, 4 adults, 2 volunteers, 1 staff
Jun 22	11 kids, 1 adult, 1 volunteer, 1 staff
Jun 29	27 kids, 5 adults, 1 volunteer, 2 staff
Jul 6	8 kids, 2 volunteers, 1 staff
Jul 13	10 kids, 2 volunteers, 1 staff
Jul 20	12 kids, 1 adult, 1 volunteer, 1 staff
Jul 27	10 kids, 3 adults, 1 volunteer, 1 staff

### Newspaper Database Statistics

Starting mid-July, the newspaper database was having a lot of problems executing searches or being incredibly slow, and had a few patrons contact us regarding problems they were having as well. On August 1, Advantage Preservation sent out notification to over 200 libraries and other clients that everyone's website databases were down. As of August 16, the *FillmoreCountyNE.advantage-preservation.com* site seems to be working.

Date	Total Users	New Users	Number of Sessions	Number of Page Views	Average Session Duration
Oct 2021	271	250	416	8,842	20 minutes
Nov 2021	137	111	270	9,414	34 minutes
Dec 2021	73	55	141	4,287	31 minutes
Jan 2022	110	89	234	7,959	32 minutes
Feb 2022	85	67	206	5,548	37 minutes
Mar 2022	458	438	654	8,508	15 minutes
Apr 2022	84	66	196	6,062	31 minutes
May 2022	76	57	180	5,068	34 minutes
Jun 2022	74	60	174	4,180	29 minutes
Jul 2022	31	19	47	2,439	47 minutes

### Building & Grounds

We were able to get the Small Meeting Room put back to rights the morning of August 16. The north storage room is set up and most of the craft supplies and other items put away. We cut one section of old wood shelving in half, moved the larger of the two pieces into the Quilter's hallway for cleaning supplies storage and sold the smaller of the two pieces. Two old wood shelving units were moved to a City garage for use by other department staff. Two other old wood shelving units, the 47 maroon stacking chairs, and three paintings were put up for sale in a 'garage sale' advertised through social media and inside the library. At the time of this report, not everything has sold yet.

Rain has been leaking in the north door during heavy downpours. We are trying to nail down the exact cause. This makes the second area of the library that continuously sustains water damage after heavy rains, the first being the east wall of the Small Meeting Room.

### Miscellaneous

Overdue fines removed from patron accounts, Mar 1 - Aug 16, 2022: \$227.61

The library is responsible for five volunteer workers at the Rialto II Theater on both Saturday, September 3 and Sunday, September 4, 2022. The movie that weekend will be "Fall". If any Trustees might be available to help either night, please let me know at your earliest convenience.

Respectfully submitted,  
Sarah Johnson